

**Kersey Parish Council**  
**Schedule of Policies adopted and dates reviewed**

<b>Policy</b>	<b>Date adopted</b>	<b>Minute reference</b>	<b>Review period</b>	<b>Date last reviewed</b>	<b>Review minute reference</b>	<b>Review Due</b>	<b>Parish Council webpage policy published on</b>
Code of Conduct - LGA Model Code of Conduct 2020	16-May-22	74/22	As required Babergh Monitoring Officer/SALC to advise				Parish Council
Complaints Policy and Procedure	04-Mar-19	42/19	Annually	13-May-24	60/24	May 25	Policies
Data Protection and Information Security Policy	10-Sep-18	126/18	Annually	13-May-24	60/24	May 25	Policies
Data Retention Policy	11-May-20	74/20	Annually	13-May-24	60/24	May 25	Policies
Delegated Powers granted to the Proper Officer	11-May-15	70/15	Annually	13-May-24	60/24	May 25	Policies
Disciplinary and Grievance Policy and Procedure	04-Mar-19	42/19	Annually	13-May-24	60/24	May 25	Policies
Equality and Diversity Policy	18-Jan-21	13/21	Annually	13-May-24	60/24	May 25	Policies
Financial Regulations (based on 2019 NALC Model)	15-May-23	71/23	Annually	13-May-24	60/24	May 25	Finance
Freedom of Information Act 200, Model Publication Scheme 2015 v1.2	13-May-19	72/19	Annually	13-May-24	60/24	May 25	Freedom Of Inf
Freedom of Information Publication Scheme	13-May-19	72/19	Annually	13-May-24	60/24	May 25	Freedom Of Inf
Health and Safety Policy Statement	04-Mar-19	42/19	Annually	13-May-24	60/24	May 25	Policies
Internal Audit Terms of Reference and Annual Internal Audit Plan	13-May-24	55/24	Annually			May 25	Finance
Internal Control Systems	04-Mar-24	37/24	Annually			March 25	
Press, Media and Reporting Policy including Protocol for Reporting at meetings of the Council	04-Mar-19	42/19	Annually	13-May-24	60/24	May 25	Policies
Privacy Notice General	10-Sep-18	128/18	Annually	13-May-24	60/24	May 25	Data Protection
Privacy Notice Staff Councillors and role holders	10-Sep-18	128/18	Annually	13-May-24	60/24	May 25	Data Protection
Protocol for Pre-application Planning advice	20-Nov-17	155/17					Planning & Dev
Reseves Policy	04-Mar-24	32/24	Annually			March 25	Finance
Risk Management Policy	02-Mar-20	44/20	Annually	04-Mar-24	38/24	March 25	Policies
Safeguarding Policy	18-Jan-21	13/21	Annually	13-May-24	60/24	May 25	Policies
Standing Orders (based on 2018 NALC model)	15-May-23	78/23	Annually	13-May-24	60/24	May 25	Policies
Subject Access Request Policy	10-Sep-18	126/18	Annually	13-May-24	60/24	May 25	Policies

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Subject Access Request Procedure	10-Sep-18	128/18	Annually	13-May-24	60/24	May 25	Policies
Working Group Terms of reference - Footpath	16-May-22	74/22	4 yearly			May 26	
Working Group Terms of reference - KCPC (Playground)	16-May-22	74/22	4 yearly			May 26	
Working Group Terms of reference - KVG (Volunteer Group)	16-May-22	74/22	4 yearly			May 26	