

# **Minutes of Kersey Parish Council ordinary meeting held on Monday 3 July 2023 at Kersey Village Hall at 7.30pm**

**Present:** John Hume (Chair), Liz Bostock, David Butcher, Penny Calnan, Esme Chapman, Andrew Rogers and Richard Walker

**In attendance:** Sarah Partridge (Clerk), Leigh Jamieson (BDC) and one member of the public for part of the meeting.

**86/23 Apologies** – Apologies were received from Robert Lindsay (SCC) and Rachel Wells.

## **87/23 Co-option to fill the vacancy for one Parish Councillor**

An expression of interest had been received to fill the remaining vacancy on the Parish Council. The applicant confirmed their eligibility and qualification and explained their reasons for wishing to become a Councillor. Elizabeth (Liz) Bostock was co-opted to the Parish Council and completed a Declaration of Acceptance of Office.

**88/23 Accept Members' Declarations of Interest** - None

**89/23 Consider any Dispensation requests for Pecuniary Interests received from Councillors** – None received

## **90/23 Public forum and reports**

Reports had been circulated to all Councillors and published on the website before the meeting. Both reports are appended to these minutes.

**a. Suffolk County Councillor** – A report from Robert Lindsay was read by Leigh Jamieson. There were no questions.

**b. Babergh District Councillor report** – A report from Leigh Jamieson was received and Leigh answered questions from Councillors.

**c. Parish Time – Parishioners' opportunity to raise matters and ask questions** - None

*Two agenda items were brought forward in the meeting.*

## **91/23 Receive feedback from the recent Bell Inn beer festival**

The Chair started by thanking the new directors of The Bell for reviving the pub, which has brought life back to the village. The feedback from residents had been mainly positive regarding the recent beer festival. It was a great family friendly event and neighbouring residents were pleased with the communication and how the music stopped on time at 8.30pm as had been stated. The only concern related to parking congestion and the poor signage from The Bell to the parking available at the Glebe. A director of The Bell Inn was present and commented that they were really pleased with how the festival had gone and had learnt lessons for any future events, including the need for better signage for parking. They were pleased with the support the local community is giving the pub.

## **92/23 Planning applications**

**Planning application to consider**

**DC/23/02978 The Bell Inn, The Street, Kersey, Ipswich Suffolk IP7 6DY**

Proposal: Notification of Works to Trees in a Conservation Area - Fell 1 No. Group of Conifer (G1)

## **Minutes of Kersey Parish Council ordinary meeting held on Monday 3 July 2023 at Kersey Village Hall at 7.30pm**

A director from The Bell Inn was present and commented that they had not submitted the application. On the application form it states that The Bell Inn is the applicant. It also seems that the exact boundary line between the adjacent properties and therefore the ownership of the trees is unclear. There was a lack of detail in the application regarding the proposal. The Parish Council agreed they could not comment on the application in its current form due to the inaccuracies and lack of detail. The Parish Council would like the time to consider this application if it is resubmitted with correct information and enough detail.

*Further planning matters were considered later in the meeting, see minute 97/23 below.*

*One member of the public left the meeting.*

### **93/23 Minutes of the previous meeting**

The minutes of the meeting held on 15 May 2023 were confirmed as being correct and signed.

### **94/23 Clerk's Report**

Annual Governance and Accountability Return (AGAR) information, exemption certificate, accounts and public rights information has all been published on the website and noticeboard as required. The exemption certificate was sent to the external auditors in May. The Clerk has received confirmation via Leigh Jamieson, our District Councillor, that all the new residential dwellings built/converted in the last few years in Kersey were exempt from CIL charging. The defibrillator is regularly checked and is available and ready should it be needed in an emergency. Verges cutting is now overdue, scheduled cutting should have been completed last week. Robert Lindsay, our County Councillor has been asked to find out when they will be cut and to pass on a reminder to highways to remember to cut the no through roads when they are cutting verges.

### **95/23 Correspondence**

All correspondence for the Parish Council had been circulated to Councillors. The following item was noted:

**The cycling Tour of Britain** stage 5 will pass along the A1141 near Kersey Mill on Thursday 7 September.

**National Grid Bramford to Twinstead Reinforcement** project has now moved to the next phase. As a consultee the Parish Council can register as an interested party by making a relevant representation should it wish. The Council resolved not to make a further representation.

**National Grid has launched a new consultation on a proposed 180km route of pylons from Norwich to Tilbury.** Although not through Kersey the proposed pylons would affect the wider region. It was agreed to respond stating that the Parish Council objects to the introduction of more pylons which will damage the environment and communities. The Parish Council believes that a co-ordinated sub-sea offshore electricity transmission network is a far better way to transmit the renewable energy generated off the coast of East Anglia down to London and the South East where it is needed.

**Digital Champions** - Communities Together East Anglia offer a Digital workshop project to improve digital skills access. They offer training and support for local volunteers to become digital champions in their parish to support residents who are not confident users and need help and support to get online safely and use digital devices. It was agreed this could be something the evolving Kersey community support volunteers might be interested in doing.

# Minutes of Kersey Parish Council ordinary meeting held on Monday 3 July 2023 at Kersey Village Hall at 7.30pm

## 96/23 Finance

a) A financial statement, showing bank balances, receipts and payments for approval had been circulated to Councillors before the meeting; this is appended to the minutes. All payments were approved. Cashbook printouts were tabled for Councillors to view at the meeting.

b) The Council reviewed actual spending against the budget, report appended.

c) Penny Calnan confirmed she had checked and verified the bank reconciliation against the bank statements and the cashbook. All was in order.

The Clerk needs to contact HMRC to check the National Insurance status of the Clerk salary payments. The Lewis Mowles Trust has generously given £488 for the new bench on Church Walk near the Church Lychgate and £1000 for the KCPC working group. The Parish Council was very grateful for this financial support.

## 97/23 Planning applications

### a) Progress

#### **DC/23/01681 Land To The Rear Of 1 - 6, The Street, Kersey, Suffolk**

Proposal: Discharge of Conditions Application for B/15/01196 - Condition 3: (Archaeology), Condition 4: (Construction Management), Condition 5: (Landscaping), Condition 6: (Highways), Condition 7: (Noise Mitigation), Condition 8: (Energy Efficiency), Condition 9: (Levels)

The Parish Council had been reconsulted regarding the above application following the revision of the Construction, delivery and waste management plan. The Council noted that this plan had been updated to take account of all the concerns raised by the Parish Council. Councillors did not wish to submit any further comments.

#### **DC/23/02108 Bouttells, The Street, Kersey, Ipswich Suffolk IP7 6DY**

Proposal: Notification of Works to Trees in a Conservation Area - Crown reduce 1No. Walnut by 50% Reduce crown of 1No. Magnolia (T2)

Babergh confirmed they did not wish to object to these tree works. 26 May 2023.

#### **DC/23/01375 The Corner House, The Street, Kersey, Ipswich Suffolk IP7 6DY**

Proposal: Application for Listed Building Consent - Reconstruction of chimney stack

Babergh granted listed building consent 6 June 23.

#### **DC/23/01869 Bridge House, The Street, Kersey, IP7 6DY**

Proposal: Application under Section 73 of The Town and Country Planning Act 1990 for Planning Permission DC/22/02737 for the variation of Condition 2 (Approved plans and documents) - To increase the footprint of the proposed extension and alterations to garage window.

Babergh granted permission 14 June 2023

#### **DC/23/01870 Bridge House, The Street, Kersey, IP7 6DY**

Proposal: Application for Listed Building Consent - Erection of one and a half storey rear link extension and garage conversion, internal alterations consisting of reinstatement of a staircase and demolition of an internal wall.

Babergh granted listed building consent on 15 June 2023.

### b) Planning applications to consider

#### **DC/23/02488 River House, The Street, Kersey, Ipswich Suffolk IP7 6DY**

Proposal: Listed Building Consent - Rebuild central chimney stack.

The applicant was not present.

The Parish Council considered the proposal and was unanimous in its full support of this application.

## **Minutes of Kersey Parish Council ordinary meeting held on Monday 3 July 2023 at Kersey Village Hall at 7.30pm**

**DC/23/02990 Outbuilding At Curtis Farm, Wickerstreet Green, Kersey, IP7 6EY**

Proposal: Phased works related to remedial works in respect of oil contamination of the soil, substrate and building fabric caused by a damaged oil tank to a barn building within the curtilage as per Scope of Works. The applicant was not present.

The Parish Council considered this proposal and was unanimous in fully supporting the application.

### **98/23 Footpath Working Group**

Kevin Pratt had sent a report to say no issues had been reported regarding the footpaths. An invoice has been raised by the Clerk for the first cut of footpaths in Kersey. The new equipment has been purchased and is working well. A reply is still awaited from SCC regarding adding a section of Water Lane to the cutting schedule. The Clerk has asked Robert Lindsay for his support in getting a response.

### **99/23 KCPC Working Group**

Jonathan Marsh had little to report. The mowing rota is working well. The mower had to have a small repair. A quarterly inspection has been carried out with a few minor defects rectified. It is planned to purchase a top up of rubber chips for the safety surface under the swings, approximate cost is £700, which is already included in the approved KCPC budget.

### **100/23 Replacement gate for The Glebe**

The gate and gate posts at playing field need to be replaced. The Parish Council as part of the lease arrangements is responsible for 50% of the maintenance costs at The Glebe. Since Kersey Playing Field Association has no significant or regular income it was agreed the Parish Council will purchase the materials and the Kersey Playing Field Association will pay for installation. (Power: Local Government (Miscellaneous Provisions) Act 1976 s19) The total cost of materials will be £369.96 plus VAT. This will be funded from the fixed asset reserve.

### **101/23 Replacement of historic street signs on Church Hill**

The insurance claim for the stolen historic junction sign was completed and the insurance company sent a payment of £354.95, which was the estimated cost for replacement including installation, less the £100 policy excess. A replacement junction sign along with a red warning triangle, which was stolen in 2018, were purchased for a total of £605 from an online shop for a better deal than the advertised cost. (Power: Road Traffic Regulations Act 1984 s72) Before installation they need to be repainted and some security features added to deter future thieves. A neighbouring property owner has kindly made a donation towards the replacement of the triangle. Kersey Projects has also generously agreed to make a donation of £100. The balance of £100.05 will come from the filming donation reserve.

### **102/23 Installation of second defibrillator to cover outlying hamlets of Kersey**

The Clerk has been working on securing donations towards the new defibrillator. The Community Heartbeat Trust have quoted £1865 which includes the unit, cabinet, community training and one year's annual support. For £250 they can also install the unit but it is hoped to use a local electrician. Our County Councillor Robert Lindsay has generously offered £1,000 towards the project and Leigh Jamieson has offered £250. Kersey Freight has offered £150. It was agreed to try to get the defibrillator purchased by September. Power: Public Health Act 1936 s234 (power to provide life saving appliances)

## **Minutes of Kersey Parish Council ordinary meeting held on Monday 3 July 2023 at Kersey Village Hall at 7.30pm**

It was agreed that the Clerk will continue to seek donations but any shortfall will be funded from the filming reserve.

*Leigh Jamieson gave his apologies and left the meeting.*

### **103/23 Review Parish Council Asset Register, including report on physical inspection of assets and insurance cover and a review of the fidelity guarantee**

Councillors had all had the opportunity to review the fixed asset register. The assets have all been inspected, some of the older timber assets are showing signs of age but are still sound. Some benches, grit boxes and a bin need small repairs. The Splash noticeboard lock is seized. As advised by Bryn Hurren, who made many of the benches, all the timber assets need to be treated with clear preservative and then teak oil. It was agreed to go ahead and get this work completed, funded from the fixed asset reserve. The Clerk will get estimates and circulate these to Councillors. The replacement value of some items were updated. The current insurance policy comes to the end of a 3-year long term agreement in October. The Clerk will get quotes for new cover from October. The existing cover is adequate and includes fidelity guarantee cover of £50,000 which is appropriate. Fixed assets up to a current value of £50,000 are covered under this policy. There was a discussion regarding the fixed asset reserve and whether the current value is appropriate. The Clerk confirmed that this has been built up over a number of years without increasing the Council Tax by diverting underspends on other budget headings. It was agreed the Clerk to ask SALC what levels other councils hold and to review this at the budget setting meeting in November.

### **104/23 Consider progress with the Parish Review**

The Clerk has been in contact with the Communities team at Babergh who have now suggested another team who may be able to support us with our review. The Clerk is waiting to hear back from them.

### **105/23 Consider the evolution of the Covid-19 support group into a general community support group**

The Clerk had contacted all the covid-19 volunteers and the general agreement was that a permanent emergency/crisis support group for Kersey residents would be an excellent idea. However, it would be important to ensure that everyone understands what support is on offer and that volunteers are not available just to run errands. The idea of combining this with a Community Digital Champion who would have the training and knowledge to support residents who are not confident users to get online safely and use digital devices could also be considered. It was agreed the best way forward was to hold a discussion group with the current volunteers to thank them for their support to date and to discuss what support the group would like to provide going forward. It was felt this should be held in late September or early October.

### **106/23 Agree content for the newsletter article 'Pride in our Parish'**

It was agreed to write an article thanking our Covid-19 community support volunteers for their support during the pandemic. To also include an invitation to the discussion group. The Community Organisation Spotlight for the September edition of the newsletter will be the Forget-me-nots. Penny will meet with Veronica Partridge and write this article.

**Minutes of Kersey Parish Council ordinary meeting  
held on Monday 3 July 2023 at Kersey Village Hall at 7.30pm**

**107/23 Training**

SALC continues to offer online training as published on their website and circulated to Councillors. Richard Walker has booked the new councillor basics workshop which is two zoom sessions (2 hours each). The sessions provide an understanding of what makes a good council and the role a councillor plays. The Clerk will email the dates to David and Liz to see which dates would suit them.

**108/23 Reports from other meetings**

Police and Parish forum notes will be circulated once received. John Hume attended the SALC Babergh Area Forum in June, notes have been circulated. John found the meeting a little frustrating due to the lack of knowledge exhibited by some other Councils about the role of the Parish Clerk.

**109/23 Forthcoming meetings**

SALC AGM 19 July at 7pm zoom – John Hume will try to attend.  
SALC Babergh Area Forum 7 September zoom – John Hume will try to attend

**110/23 Any other business – Councillors’ opportunity to bring matters to the Council’s attention**

Following the repair of a water leak in Kedges Lane the road surface has not been satisfactorily repaired. This will be reported to SCC using the highways reporting tool. It was noted that part of The Street will be closed for 5 days from 17 July for essential works on the highway. Concern was raised about dirty water flooding across the road at The Forge, Uplands which may be causing a health hazard. Enquiries will be made to ensure the issue is solved.

*Penny Calnan gave her apologies and left the meeting.*

It was commented that the welcome letter for new residents in Kersey is excellent and did not require any updates. The Suffolk passenger interest group involved with trying to improve public transport provision is likely to fold due to a lack of attendees. Richard Walker has been attending for Kersey. It was noted the school bus service for Kersey and Hadleigh schools is a registered service so could be used by members of the public.

Kersey Projects were congratulated on an excellent Kersey Open Gardens event.

The next scheduled Parish Council meeting will be on Monday 4 September 2023.  
There being no further business the meeting closed at 9.28 pm.

Appended to these minutes are 9 pages:  
Suffolk County Councillor report from Robert Lindsay (2 pages)  
Babergh District Council report from Leigh Jamieson  
Kersey Parish Council finance sheet  
Kersey Parish Council budget comparison (2 pages)  
Fixed Asset Register (3 pages)

Signed .....

Date .....

## **Report for Kersey Parish Council by Robert Lindsay, Suffolk County Councillor 3 July 2023**

### **Verges**

I have asked Highways when the verges will be cut, and to ensure that no through roads are also cut, and also to ensure that if cutting is delayed, the contractors are not paid for verges that have been cut by farmers. However, I am afraid I asked too late to give you a reply for this meeting tonight. It may well help to make a note of any verges that farmers do cut to avoid contractors getting paid for something they didn't do. I am not sure Highways will have the resources to check every verge.

### **Speed limits update**

I have heard unofficially that the proposal to move from 40 to 30mph on Stone Street has not been approved. I have not yet heard anything about the speed survey I commissioned for potential 60mph to 40mph on Union Hill and will chase on this. Lavenham's 20mph scheme design is currently out for consultation. It includes a 30mph extension down Brent Eleigh Road to make things safer for residents of that road. It does not cover every road in the village but is probably the best we can get from Highways without lots of money spent on kerb build outs. With **Water Street** lorry one way system we are trialling the removal of give way signs ahead of upgrading the street furniture.

### **Libraries funding**

Back in February, the Green, LibDem and Independent group on Suffolk County council proposed amendments to the administration's budget that would allow some extra finance for the county's libraries. This was rejected by the Conservatives because they said it was unnecessary. However the cabinet has now agreed to find £960,000 from the council's reserves to plug a funding deficit within the library service until the expiry of the current contract with the service in July 2024. There is as yet no plan as to how libraries will be funded after that.

### **Coping with growing water demand as climate change strikes**

There have been mounting warnings about our water supply and the health of our rivers in Suffolk as climate change makes rainfall less predictable and as more and more housing, agricultural and industrial development increases demand.

Water Resources East stated in Nov 2022 "Unless action is taken, increasing water scarcity will constrain agricultural production and curtail economic and housing development, impacting the region's future prosperity and endangering the East's iconic chalk rivers, peatlands and wetlands."

Essex and Suffolk Water is currently consulting on a proposal for a moratorium on mains connections for new businesses until 2032 in the Hartismere area of north Suffolk. The water company objected to a recent application for new chicken sheds because it said it had no more capacity to supply extra water.

This month (16<sup>th</sup> May) the cabinet agreed to a new policy to guide its response to applications for reservoirs and desalination plants. The council's officers said developers needed to see that the council had a clear position in relation to water and "climate adaptive infrastructure projects".

My political group is concerned that building desalination plants will add to climate emissions and accelerate the problem. We believe a better way of tackling this issue is reducing water demand, rather than trying to boost supply.

### **Votes fill potholes!**

The Conservative county council leader used the council's annual meeting following local elections in which Conservatives lost control of four district councils across Suffolk, to admit that the council need to do more. He announced that they were spending an extra £10 million over the next 20 months, to try to fix potholes in side roads, outside the A and B category roads. The current annual roads maintenance budget, agreed with new contractor Milestone which begins work on 1<sup>st</sup> October, is just £11 million. It did not form part of the county's budget agreed in February this year and is likely to come from borrowing. It appears that this is a one off announcement made in response to what Conservatives heard on the doorstep in local district council elections. However, while welcome news, our political group is concerned that a sticking plaster approach of occasional announcements will not be enough to address a continuing problem beyond 20 months.

### **Bildeston Food bank**

The Bildeston food bank is a useful barometer of local need and the cost of living crisis. It is currently looking after 35 families - that's 103 people, 42 of them are under 16. Donations by individuals are down approx. 75%. They are receiving support from financial donations, the three local shops on our patch (Hicham, Bildeston and Monks Eleigh Community Shop), Morrisons and Suffolk County Council.

They delivered 500ltrs of heating oil to 14 families last winter and expect to do similar this coming winter.

It is now working in partnership with Social Services, Adult Social Care, Child Social Care and other agencies.



## **Overview and Scrutiny Workplan**

Overview & Scrutiny committee have agreed a workplan going forward for the coming years. There are a number of statutory things that the committee have to review, such as the budget, and there are always cabinet decisions and member call-ins that need to be looked at. However, this time around the committee wants to look at things of its own choice.

After an initial meeting it has been agreed that the committee will scrutinise aspects of planning, housing, town regeneration and access to online services. Going forward the committee may also look at areas that the public want scrutinised, even areas that Babergh does not control such as health.

## **Planning**

Babergh's new planning committee sat for the first time on the 28<sup>th</sup> of June. The committee, which is now made up of three Green Councillors, three Conservatives, three Independents and two Lib Dems, debated an application for a public house in Erwarnton, which was seeking change of use to residential. The majority of the committee felt that the loss of a public house without sufficient marketing was unacceptable and rejected the application.

## **Administration update**

The new council administration is meeting on a regular basis but have so far not agreed a set of priorities. Although a broad agreement has been reached over certain areas such as regeneration of our towns, sustainability and improving the lives of our residents there are still a number of sticking points that have not been agreed.

## **Council Car Park EV points**

Babergh and Mid Suffolk District Councils are set to install 28 new electric vehicle chargers across their car park network this year, to help tackle climate change.

Starting last month, work to install 28 new 22kW EV charging points began in several council car parks in Babergh and Mid Suffolk thanks to a £300K grant from the Office for Zero Emission Vehicles (OZEV). Each charging point will be able to charge two vehicles at the same time, significantly improving access to chargers for local residents and visitors.

Babergh car parks benefitting are -

The Cock Horse Inn, Lavenham; Magdalen Road (long stay), Hadleigh; Girling Street and North Street, Sudbury.

# Kersey Parish Council Finance

## Details for Parish Council Meeting on 3 July 2023

### Bank Balances at 31 May 2023

Business Premium Account	£26,892.05
Current Account	£1,032.71
	<u>£27,924.76</u>

### Transfers between Business Premium and Current account since the last report

09-Jun-23	From BPA to current	£2,300.00
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### Income received since the last report

£0.00

### Payments made since the last report

<u>Date</u>	<u>Chq no.</u>		
05-Jun-23	101354	BD Hurren - new bench	£518.00
05-Jun-23	101355	WJ Green - Footpath new mower & parts	£1,800.66
26-Jun-23	101256	Clarkes of Walsham - Glebe gate repair materials	£327.55
			<u>£2,646.21</u>

### Payments Due

<u>Chq no.</u>		
101357	K Pratt - Footpath expenses	£43.94
101358	S Partridge - Historic road sign replacements	£605.00
101359	S Partridge - Home working expenses	£78.00
101360	WJ Green - KCPC mower repair	£26.88
101361	Clarkes of Walsham - Glebe gate post	£116.40
		<u>£870.22</u>

Expenditure Agreed .....

Prepared by the Clerk for Kersey Parish Council

## Kersey Parish Council Budget Versus Actual Receipts

Printed on 30/06/2023

Actual at 31/03/2021	Actual at 31/03/2022	Actual at 31/03/2023	Receipts	Budget yr ending 31/03/24	Actual to 5 June 23	Estimate at 31 March 24	Budget yr ending 31/03/25	
£ 8,716.00	£ 9,533.00	£10,080.00	Precept	£ 11,420.00	£ 5,710.00			
	£ 164.00		Babergh council tax support grant	£ -				
	£ 1,750.00		Filming donations	£ -				
£ 8.26	£ 2.01	£ 57.49	Bank interest	£ 15.00				
£ 831.00	£ -		Insurance claim for stolen bench	£ -				
£ 5.33	£ 2.93		Millennium Book Fund	£ -				
£ 729.16	£ 752.48	£ 752.48	Footpath working group	£ 752.48				
£ -	£ -	£ 3,600.00	Jubilee working group	£ -				
£ 1,831.67	£ 2,293.33	£ 1,094.51	KCPC working group	£ 1,000.00				
£ 533.72	£ 122.69	£ 1,477.11	VAT repayment	£ 819.02				
<b>£12,655.14</b>	<b>£ 14,620.44</b>	<b>£17,061.59</b>	<b>Total receipts</b>	<b>£ 14,006.50</b>	<b>£ 5,710.00</b>		<b>£ -</b>	
		<b>Actual at 31/03/23</b>	<b>Reserves (Cash at bank)</b>	<b>Spent from reserve</b>	<b>Added to reserve</b>	<b>Estimate at 31/03/24</b>		
£ 3,271.96	£ 3,864.82	£ 4,135.83	Footpath working group					
£ 4,776.94	£ 2,886.70	£ 3,735.38	KCPC working group (ring fenced)					
£ 200.00	£ 200.00	£ 200.00	Audit reserve		£ 10.00	£ 210.00		
£ 449.19	£ 699.19	£ 782.84	Training reserve					
£ 836.06	£ 925.06	£ 1,014.06	Defibrillator reserve					
£ 319.71	£ 484.71	£ 649.71	Election expenses reserve					
£ 1,950.00	£ 2,080.00	£ 2,210.00	Church Walk future maint reserve		£ 130.00	£ 2,340.00		
£ 358.50	£ 433.50	£ 508.50	Footpath map printing reserve		£ 75.00	£ 583.50		
£ 2,957.53	£ 4,003.71	£ 2,243.09	Fixed asset reserve					
	£ 1,468.98	£ 1,750.00	Filming donations reserve					
	£ 164.00	£ 164.00	BDC Council Tax Support grant res					
£ 5,199.36	£ 3,846.95	£ 4,562.53	Unmarked General PC reserve					
<b>£20,319.25</b>	<b>£ 21,057.62</b>	<b>£21,955.94</b>	<b>Reserves</b>					
£ 2,871.84	£ -	£ -	Millennium Book Fund account					Account closed Dec 2021 £2874.77 to KCPC Min 156/21
			General PC reserve policy - hold 6-12 months gross expenditure (£6,262 - £12,524 (5 yr average))					
			General PC reserves vary from year to year partly due to VAT being reclaimed the following year.					
			<b>Yr end 31/03/2024 Precept £11,420 approved 30 Jan 23 Min ref 25/23 Tax base 192.58 = £59.30/yr for band D property 11.2 % increase</b>					
			Yr end 31/03/2023 Precept £10,080 approved 31 Jan 22 Min ref 20/22 Tax base 189.02 = £53.32 for band D property 0 % increase					
			Yr end 31/03/2022 Precept £9,533 approved 18 Jan 21 Min ref 16/21 Tax base 178.78 = £53.32 for band D property 11.36% increase					
			Yr end 31/03/2021 Precept £8,716 approved 16 Dec 19 Min ref 206/19 Tax base 182.02 = £47.88 for band D property, 6.8% increase.					

## Kersey Parish Council Budget versus actual Payments

Printed on 30/06/2023

Actual at 31/03/2021	Actual at 31/03/2022	Actual at 31/03/2023	Payments	Budget yr ending 31/03/24	Actual to 5 June 23	Estimate at 31 March 24	Budget yr ending 31/03/25	Notes
£ 35.64	£ 79.88	£ 92.85	Post/tel/stationery/copier cart	£ 135.00		£ 135.00		
£ 208.00	£ 208.00	£ 260.00	Clerk's working from home exp	£ 312.00		£ 312.00		£6/week
£ 76.69	£ 80.98	£ 115.00	Hall hire for meetings	£ 140.00		£ 140.00		Village hall cttee room £7 main hall £12
£ 183.56	£ 188.56	£ 189.88	SALC/NALC subscription	£ 205.00	£ 203.94	£ 203.94		SALC 23/24 6% inc, NALC 7.71pence/elector (Dec 22 286 electors)
£ -	£ -	£ -	External audit	£ 10.00		£ 10.00		Fees to year ending 2027 £210 unless exempt (£200 in reserve)
£ 35.00	£ 35.00	£ 35.00	Data protection	£ 40.00		£ 40.00		ICO reg currently £5 discount for DD payment
£ 110.00	£ 110.00	£ 120.00	Website hosting	£ 120.00	£ 120.00	£ 120.00		
<b>£ 648.89</b>	<b>£ 702.42</b>	<b>£ 812.73</b>	<b>Administration sub total</b>	<b>£ 962.00</b>	<b>£ 323.94</b>	<b>£ 960.94</b>	<b>£ -</b>	
£ 5,786.33	£ 5,742.01	£ 6,351.68	Staff costs	£ 7,200.00		£ 7,200.00		SCP23
£ 25.00	£ -	£ 166.35	Training and external meetings	£ 250.00		£ 250.00		whole Council 2hrs £220, Cllr £156, others approx £50 mileage £100
£ 256.33	£ 259.95	£ 171.20	Street lighting	£ 540.00		£ 540.00		LED conversion Sept 22 (£2450 funded from fixed asset reserve) LED energy usage lower, budget to remain same to pay back conversion cost to fixed asset reserve
£ 343.93	£ 343.94	£ 358.83	Insurance (PC & Glebe)	£ 615.00		£ 615.00		PC lta ends Sept 23 - quoted £560 (Glebe approx £55)
£ 80.00	£ 54.00	£ 100.00	Glebe hedgecut	£ 95.00		£ 95.00		
	£ -	£ 200.00	Mowing the Glebe	£ 250.00		£ 250.00		
£ 86.00	£ 89.50	£ 91.00	RoSPA inspection	£ 100.00		£ 100.00		
£ 29.24	£ -	£ 9.98	Bin emptying charges	£ 20.00		£ 20.00		Volunteer empties foc. Bin bags £20. BDC subsidised service £47/dog £40/litter. PC has 3 dog & 2 litter bins (if BDC cost £221)
£ 420.00	£ 460.00	£ 460.00	St Mary's PCC	£ 500.00		£ 500.00		split: £265 Churchyd £190 Nletter £45 Clock (last increased Nov 2022)
£ 126.00	£ 126.00	£ 126.00	Defibrillator annual support	£ 215.00		£ 215.00		CHT Defib managed solution £135
£ -	£ -		Parish Council election costs	£ -		£ -		
£ 55.00	£ -		Footpath map leaflet redesign	£ -		£ -		
£ 315.00	£ -		Fixed assets	£ -		£ -		
£ -	£ -		Section 137	£ -		£ -		
<b>£ 8,171.72</b>	<b>£ 7,777.82</b>	<b>£ 8,847.77</b>	<b>General PC payments</b>	<b>£10,747.00</b>	<b>£ 323.94</b>	<b>£10,745.94</b>	<b>£ -</b>	
			Election costs reserve	£ 165.00		£ 165.00		4 year cycle (May 23) full £1,080, combined £920, uncontested £125
			Church Walk future maint reserv	£ 130.00		£ 130.00		Build up reserve for future maint costs
			Footpath map printing reserve	£ 75.00		£ 75.00		Build up reserve for reprint £75/year (approx 1,000 maps/yr)
			Fixed asset reserve	£ -	£ 518.00	£ 518.00		new bench £488 + installation £30
			General Parish Council reserve	£ -		£ -		
			Contingencies	£ 303.00		£ 303.00		
		<b>£ 8,847.77</b>	<b>Total Precept</b>	<b>£11,420.00</b>	<b>£ 841.94</b>		<b>£ -</b>	Yr ending 24 divide total by tax base of 192.58 = band D council tax of £59.30
£ -	£ -	£ 2,450.20	Agreed spending from reserves	£ 100.00		£ -		
			<b>General PC total budget</b>	<b>£11,520.00</b>			<b>£ -</b>	
£ 50.58	£ 159.62	£ 481.47	Footpath working group	£ 2,086.36	£ 1,500.55	£ 2,086.36		
£ -	£ 281.02	£ 3,318.98	Jubilee working group					
£ 20.80	£ 7,058.34	£ 245.83	KCPC working group	£ 1,762.00		£ 1,762.00		
<b>£ 8,243.10</b>	<b>£15,276.80</b>	<b>£15,344.25</b>	<b>Total Budget</b>	<b>£15,368.36</b>	<b>£ 2,342.49</b>		<b>£ -</b>	
£ 122.69	£ 1,477.11	£ 819.02	VAT on payments		£ 300.11			
<b>£ 8,365.79</b>	<b>£16,753.91</b>	<b>£16,163.27</b>	<b>Total PC &amp; WG payments plus VAT</b>		<b>£ 2,642.60</b>			

## Kersey Parish Council Fixed Asset Register

Date of acquisition	Acquisition cost	Description	Replacement/ reinstatement cost	Location	Additional details (including disposal)
Jan-95	£2,030.00	Embankment slide (2.5m high 6.55m long) castle and ramp	£6,325.00	Playground, The Glebe, Hall Rd	Remodelled July 2011 by Norfolk Games & Frames. Slide now incorporated into a castle with a timber ramp to climb up. Following damage by fallen tree, insurance claim, slide replaced and fort repaired by NGF May 2014. 2021 some timber showing signs of rot, monitor and replace as necessary.
Jul-11	£3,000.00	slide remodel (castle & ramp)			
Jul-11	£950.00	Seal see-saw	£1,350.00	Playground, The Glebe, Hall Rd	Supplied & installed by Norfolk Games & Frames
Jan-95	£1,650.00	Adventure trail - balance beam and log walk. (Tram tacks and swinging steps removed 2019)	£575.00	Playground, The Glebe, Hall Rd	2017 beginning to show signs of age, monitor. Tram tracks and swinging steps removed 2019 due to rot in tall posts.
Jan-95	£950.00	Junior swing (1 flat, 1 cradle seat)	£2,050.00	Playground, The Glebe, Hall Rd	Swing seats & chains replaced July 2011 Timber swing frame replaced May 2014 by Norfolk Games & Frames. One leg showing sign of rot monitor and plan for replacement. Flat swing seat showing signs of age, monitor
Jan-95	£1,110.00	Mini playframe	£3,450.00	Playground, The Glebe, Hall Rd	Remodelled July 2011 by Norfolk Games & Frames. Scramble net replaced with timber climbing wall. Steel foundation feet fitted May 2021
May-21	£5,952.00	Basket swing with wetpour safety surfacing under	£6,900.00	Playground, The Glebe, Hall Rd	Supplied and installed by Redlynch Leisure May 2021
Jul-16	£20.00	Metal rubbish bin with lid	£25.00	Playground, The Glebe, Hall Rd	
May-07	£100.00	Mower hutch	£195.00	KCPC (The Haven)	
		<i>Playground equipment total</i>	<u>£20,870.00</u>		
Jul-11	£320.00	Timber exercise bench (2m long)	£420.00	The Glebe, Hall Road	Supplied & installed by Norfolk Games & Frames (For insurance just an asset in same way as a bench, no playground equipment liability)
Jun-11	£937.00	Air skier	£1,250.00	The Glebe, Hall Road	Supplied & installed by Fresh Air Fitness
Jun-11	£1,262.00	Self weighted rower	£1,665.00	The Glebe, Hall Road	Supplied & installed by Fresh Air Fitness
Jun-11	£1,207.00	Elliptical X trainer	£1,600.00	The Glebe, Hall Road	Supplied & installed by Fresh Air Fitness
		<i>Outdoor fitness equipment total</i>	<u>£4,935.00</u>		
Dec-08	£4,460.00	Cricket practice net	<u>£2,645.00</u>	The Glebe, Hall Road	July 22 netting may require repair or replacement soon.
Oct-22		Street lamp No6	£500.00	Top of The Street next to Pump	All street light brackets mounted on electricity/BT poles.
Oct-22		Street lamp No1	£500.00	The Street outside Cresslands	All street lights are black units with LED luminaires Suff 03 15w E950
Oct-22		Street lamp No2	£500.00	Church Hill half way up the hill	Telensa telecell nodes T2E1N-G-3
Oct-22		Street lamp No3	£500.00	Outside Vicarage, Church Hill	All street lights maintained by SCC under a contract
Oct-22		Street lamp No5	£500.00	Vale Lane outside No 9	
Oct-22	£2,450.00	Street lamp No7	£500.00	Vale Lane outside No 2	
1995	£80.00	Large noticeboard	£250.00	The Splash	Made by Bryn Hurren. Oak, 1/2 open 1/2 glass lockable door.
Dec-00	£85.00	Large noticeboard	£250.00	The Forge	Made by Bryn Hurren. Oak, 1/2 open 1/2 glass lockable door
1995	£15.00	Wooden noticeboard	£40.00	The Row	Made by B Hurren. Small open noticeboard on single post. Showing signs of age, monitor
1995	£15.00	Wooden noticeboard	£40.00	Vale Lane	Made by B Hurren. Small open noticeboard on single post Showing signs of age, monitor
1995	£15.00	Wooden noticeboard	£40.00	Wickerstreet Green	Made by B Hurren. Small open noticeboard on single post. Showign signs of age, monitor
1995	£15.00	Wooden noticeboard	£40.00	The Tye	Made by B Hurren. Small open noticeboard on single post. Showing signs of age, monitor
Nov-01	£86.00	Wooden bench seat (34"55"34")	£200.00	Bildeston Road Corner	Bench with no back in 3 sections, made by Bryn Hurren. Repaired 2020.

## Kersey Parish Council Fixed Asset Register

Date of acquisition	Acquisition cost	Description	Replacement/reinstatement cost	Location	Additional details (including disposal)
1992	£300.00	Wooden bench (65" long)	£500.00	Top of The Street next to Pump	Made by Bryn Hurren. 'KERSEY' carved in back rail and brass plate 'In Memoriam Richard B Kersey 13 July 1915 - 17 April 1989 Muriel Kersey 18 June 1913 - 31 May 1993'. Showing signs of age, monitor
1997	£310.00	Wooden bench (71" long)	£500.00	The Splash	Brass plate 'Village of the Year Competition 1997'
Dec-09	£358.00	Wooden bench (68" long)	£500.00	Church Hill next to village sign	Made by Bryn Hurren. Plaque 'Donated by Lewis Mowles Trust 2009'
Sep-08		Wooden bench (70" long)		Church Walk outside Church Lych Gate	<b>DISPOSED OF MAY 23</b> (acqu value £348)
<b>May-23</b>	£488.00	Wooden bench (1700mm)	£500.00	Church Walk outside Church Lych Gate	Made by Bryn Hurren.
1993 & Oct 09	£705.00	Wooden seat around Oak Tree (bench sections each 40" long)	£1,600.00	Vale Lane Triangle	6 sided bench with back rests around the tree. Plaque 'Donated by Lewis Mowles Trust 1993'. Repaired & enlarged 2009. Repaired 2019. 2023 Requires repair
Feb-07	£635.00	Wooden top seat on white brick base (52" long)	£250.00	Vale Lane Triangle	Rebuilt by Mark Mansfield Feb 07. Cast metal plaque 'Commemoration of the Coronation of King George VI May 12 1937' Timber top replaced Dec 11.
Jun-20	£448.00	Wooden bench (66" long)	£500.00	Children's playground, Glebe	Made by Bryn Hurren. ('20 KERSEY 20' carved in back rail.)
	£795.00	Village pump	£800.00	Top of The Street	Cast Iron water pump workings (probably Victorian) covered by oak shuttering. Tony Farnish replaced timber frame and shuttering & hand rail Sept 2007.
1987	£2,500.00	Village sign	£3,500.00	Church Hill	Made by Phil Darby (gifted to PC). Decorative carved Oak sign, box section top on solid post. Oak carved plaque added Sept 2003 'Designed and Made by Phil Darby 1 Nov 1917 - 12 Nov 2002'. Brick plinth constructed around the base April 2012. Oak weatherboard top with lead strip replaced by Bryn Hurren July 2013
	£1,000.00	8 Oak bollards surrounded by granite sett paving	£1,000.00	Church Hill	Oak bollards replaced and Granite Setts repaired by Tony Farnish June 2006. 2020 Oak bollards showing signs of age, monitor. 2021 one bollard removed. 2022 SCC patched missing setts.
2004	£100.00	Metal plaque	£50.00	Oak Tree at Williams Green	Cast metal plaque on stand.'Commemoration of the Coronation of King George VI May 12 1937' (gifted to PC)
Nov-10	£1.00	Oak street sign 'Kedges Lane'	£50.00	Entrance to Kedges Lane, fixed to wall outside Kedges End	Made by John Maltby (gifted to PC)
2003	£80.00	Oak street sign 'The Street'	£50.00	The Street, fixed to wall outside Cresslands	Made by John Maltby
2003	£80.00	Oak street sign 'Church Hill'	£50.00	Church Hill, fixed to wall near Park Place	Made by John Maltby
2008	£50.00	Street signs x 2 'Cyclists please dismount')	£60.00	Fixed to either side of the foot bridge over the Splash	Made by John Maltby
<b>2021 &amp; 2023</b>	£606.00	Historic highways warning signs x 3 - torch of education, junction with fruit pastel glass reflectors. Warning triangle with fruit pastel glass reflectors	£1,200.00	Post mounted on Church Hill outside Woodbine Cottage	Road signs mounted on steel post erected in 1920's -1940's. One sign shows the junction to the village hall. The other sign warns of children. Mounted above the signs used to be a red warning triangle with glass reflectors, this was stolen in 2018. Junction sign stolen April 2023. Replacment Triangle and Junction sign purchased July 2023.
Mar-08	£53.00	Metal litter bin	£60.00	Wall mounted near The Splash	
May-09	£144.00	Dog Litter Bin	£144.00	Post mounted in Kedges Lane	
Mar-19	£75.00	Dog litter bin	£100.00	Post mounted in Priory Hill	
Mar-19	£75.00	Dog litter bin	£100.00	Post mounted in Vale Lane	
Mar-19		Dog litter bin		Post mounted in Wickerstreet Gn	STOLEN April 2023 acqu value £75
	£50.00	Wooden/metal litter bin	£100.00	Bildeston Road corner	July 22 Lid requies repair

