

## **Minutes of Kersey Parish Council ordinary meeting**

**held on Monday 6 September 2021 at Kersey Village Hall at 7.30pm**

**Present:** John Hume (Chair), Penny Calnan, Dave Finch, and Andrew Rogers

**In attendance:** Sarah Partridge (Clerk). Four members of the public and Leigh Jamieson (BDC) attended for part of the meeting.

**114/21 Apologies** – Apologies were received and accepted from Pascoe Gibbons (work commitments), Philippa Harris (clash of meetings), Kevin Pratt (work commitments). Rachel Wells and Robert Lindsay sent their apologies.

### **115/21 Accept Members' Declarations of Interest**

John Hume declared an interest in planning application DC/21/04515 because he is the applicant.

**116/21 Consider any Dispensation requests for Pecuniary Interests received from Councillors** – None received

### **117/21 Public forum and reports**

Both Robert Lindsay and Leigh Jamieson's reports had been circulated to all Councillors and published on the website before the meeting. The reports are appended to these minutes.

**a. Suffolk County Councillor report – Robert Lindsay's** report was received. Robert has been in contact with SCC highways about uncut verges, this has highlighted the lack of hedge cutting by some landowners in Wickerstreet Green. Andrew Rogers will contact the landowners and request that the hedges are cut back so they do not overhang the verge and road.

**b. Babergh District Councillor report - Leigh Jamieson's** report was received.

#### **c. Parish Time – Parishioners' opportunity to raise matters and ask questions**

Three of the residents present raised concerns about nuisance parking in Church Hill and The Street. They fear this is becoming a serious problem. The parking problems are caused by visitors, holiday let visitors, residents and trades people working in the village. There have been some near miss accidents and narrowing of the road preventing cars and larger vehicles from passing through. Ideas put forward by members of the public to solve the problem were: a carpark, which could also be used for parish events; signage; yellow lines; bollards; and better communication with residents to raise awareness of the problem.

### **118/21 Consider solutions to nuisance car parking in The Street and Church Hill**

The Chair moved this item up the agenda to discuss while members of the public were present. Councillors acknowledge that there is a problem with nuisance parking but a solution would not be easily found in the centre of our medieval village with limited off-road parking. Some of the parking problems are contrary to the highway code such as parking near to corners, junctions and parking on pavements. It was agreed communication would be an important way to help solve this problem. A letter will be sent to residents and owners of holiday let properties to ask them not to park on corners, pavements or where they may cause a danger or nuisance to others. They would also be asked to use their off-road parking where they have some. It was also agreed that a Parish Assembly should be called to give all residents the opportunity to come to a public meeting in the village hall to discuss the problem and to come forward with solutions such as signage, bollards, yellow lines, parking restrictions, parking permits or carpark. A note will be put in the next newsletter asking residents to be more considerate and to invite them to the Parish Assembly which it was hoped could be held in October. The

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current village hall capacity will need to be checked to comply with any COVID-19 requirements to ensure the safety of all those attending.

### 119/21 Minutes of the previous meeting

The minutes of the meeting held on 2 August 2021 were confirmed as being correct and signed.

### 120/21 Clerk's Report

At the July meeting a query was raised regarding the large amount of money, £1.12M, Babergh is proposing to spend on a new entrance to Belle Vue Park in Sudbury. Leigh Jamieson has said that Babergh has sold Belle Vue house in Sudbury. However, no payment has been received yet as it is dependent on planning permission being agreed. There is concern that Babergh has signed a contract with the developer that states work on the entrance and retaining wall must be completed before they start their work. Babergh will have to borrow up to £1.12M now to start the work. The risk is that should planning permission be refused and the developer walk away it would leave Babergh with an unnecessary debt. Cost are all estimates, there are no firm quotes on how much the park entrance will cost or why. It could be less than £1.12M, but equally it could be a lot more.

The Clerk has completed the grant monitoring paperwork for Suffolk Community Foundation and Babergh. Babergh has not yet responded to confirm the amount of grant they will pay or when the Parish Council account will be credited. The Clerk has sent a couple of follow up emails and asked Leigh Jamieson to following this up on our behalf.

A note has been put in this month's newsletter asking for volunteers to join a working group to come up with proposals and organise events for the Queen's platinum Jubilee on the first weekend of June 2022. There have been a few replies. The working group needs to start planning this autumn. Anyone interested in helping should contact John Hume or Sarah Partridge.

The Parish Council responded to Babergh regarding their application to join a government pilot project to increase planning publicity. The vision is to increase the use of digital engagement within the planning process, to make the planning system more accountable and democratic by offering alternative routes to engage alongside traditional forms of engagement. It is likely that funding will be available to support the pilot project.

### 121/21 Correspondence

All correspondence for the Parish Council has been circulated to Councillors. The following items were noted:

**Babergh and Mid Suffolk Joint Local Plan** Public Examination is being held remotely this month.

**Boxford Neighbourhood Plan** REG14 Public Consultation is open until 13 September.

#### **Babergh consultations:**

Parking strategy consultation. This includes off street and on street parking, location of car parks, cost of parking and more. This is the link to the questionnaire

<https://www.smartsurvey.co.uk/s/BMSDCparkingstrategy/> The information is also available on the Babergh website. Everyone is encouraged to respond to this consultation.

Gambling Action 2005 Statement of Principles (revision) consultation

Hackney Carriage, Private Hire operator vehicle and driver policy consultation

Separate to the parking consultation Babergh will be introducing new parking charges at their car parks, including Hadleigh and Sudbury from January 2022.

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**Kersey Primary School** are planning an exciting project for this term which will start with an Apache helicopter landing on The Glebe on 13 September.

**Screen Suffolk** has been in touch to say another film company will be filming in Kersey for one day on 30 September. The Clerk has been speaking to the location manager. Filming will take place near The Splash for one day on Thursday 30 September with a crew of approx 40 people, probably based from the pub to minimise disruption to the residents. Arriving in Kersey from 7am through until early evening. The road will be closed for safety reasons from the top of Church Hill to the top of The Street. It was agreed that Parish Councillor contact details should be included in the letter to residents affected by the street closure so they have a local contact as well as the production company.

**St Mary's Church PCC** has written to ask if the Parish Council would be able to contribute towards maintenance of the steps which lead up to the Church from Church Hill since they are also used by residents walking between the village to the School/Church and Vale Lane. These steps have been identified in a church inspection report as being a potential hazard because they are uneven. It was agreed the Clerk will reply to the PCC to enquire about who owns the steps and retaining walls and to mention that if the character of the steps is to be altered planning permission may be required.

### **122/21 Finance**

- a) A copy of the accounts to date and a financial statement, showing bank balances, receipts and payments for approval had been circulated to Councillors before the meeting; these are appended to the minutes. All payments were approved.
- b) Councillors all had a copy of the budget comparison, appended, showing actual spending, estimated spending to the end of the financial year and the budget. This shows the Parish Council should be within budget at the end of the year.
- c) Councillors had all seen a copy of the bank statements and bank reconciliations and confirmed they had been correctly completed.

### **123/21 Confirm date of internal audit**

The internal auditor has agreed to complete the interim internal audit remotely during October.

### **124/21 Planning applications**

#### **a) Progress**

**DC/21/03311 Drumnamarg, The Tye**, Kersey, Suffolk IP7 6HB

Proposal: Householder Planning Application - Erection of a rear extension (following demolition of existing conservatory)

Babergh granted permission for this application on 16 August 2021.

**DC/21/03822 Barn Adjacent To Red House Farm, Wickerstreet Green**, Kersey, Ipswich Suffolk IP7 6EY

Proposal: Application under Section 73 of the Town and Country Planning Act - Variation of Condition 2 (Approved Plans and Documents) of planning permission DC/18/01595 Dated 08/06/2018 - (Change of use of land to residential curtilage and the erection of a detached two bay cart lodge.) to allow for relocation of Cart Lodge to be in protected zone. Size of Cart Lodge amended to allow for home office. Cart Lodge to be relocated on existing hardstanding area. Roof raised to achieve head height for home office. Babergh granted permission for this application on 26 August 2021.

*Three members of the public left the meeting.*

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### **b) Planning applications to consider**

**DC/21/04515 Ayres End, The Green, Kersey, Suffolk IP7 6EB**

Proposal: Householder Application - Erection of greenhouse.

*John Hume declared an interest in this application and withdrew from the meeting.*

Andrew Rogers took the Chair for this item of the meeting. Councillors considered the application and it was resolved, unanimously, to fully support the proposal.

*John Hume re-joined the meeting.*

**DC/21/04590 The Old Vicarage, Church Hill, Kersey, Suffolk IP7 6EG**

Proposal: Application for works to tree in a Conservation Area - Fell 1No Purple Crab Apple (T3), Fell 1No Cypress Tree due to clay shrinkage possible subsidence damage.

Councillors considered this tree application and resolved by a unanimous decision to fully support the proposal.

### **125/21 Footpath Working Group**

No report.

### **126/21 KCPC Working Group**

Jonathan Marsh had sent a report: The playground continues to be available to all and has been mowed by volunteers over the summer. Grateful thanks to Pascoe Gibbons who continues to run the mowing rota, though volunteer numbers are down on previous years. The mower is still working but will likely need replacing before next season. A maintenance day is planned for the autumn but no date has been set. A working group meeting will also need to be scheduled in the next few weeks. Meetings have been in abeyance due to the COVID restrictions. It is hoped to hold a quiz night this year and KCPC would be grateful for feedback from the Parish Council as to whether there will be enthusiasm for such an event given the risk of COVID. A possible date would be Friday the 12 November. A new gate has been fitted to the entrance of the playground. In the recent operational inspection report a number of issues were raised and possible solutions are being considered. It is disappointing that one of the wooden posts on the swings are showing rot when the equipment is not that old. It is planned to approach the supplier for a solution.

### **127/21 Update on the project to support residents to reduce their carbon footprint**

The Parish Council is working with Groundwork East to provide community support to encourage residents to reduce their carbon footprint. The focus is on the no or low cost (less than £500) measures and actions people can take, although advice is also available for higher cost actions such as heat pumps and solar panels. A before and after survey needs to be completed by as many residents as possible to measure behaviour change within the community. Philippa Harris wrote a newsletter article, published in the September edition, to promote carbon reduction and the support available from Groundwork East. This includes a link to the survey. Those without internet can do survey over the telephone. The survey will take approx. 5 mins and is anonymised. The Clerk has created a carbon reduction subpage on the website and uploaded information sheets to the new page as well as a link from the home page. Councillors need to promote this opportunity for support by talking to residents and encourage as many people as possible to do the survey, start taking action to reduce their carbon footprint and at the same time save money on bills. A 'Top Tips' postcard will be delivered with the October newsletter to encourage more action by residents.

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### **128/21 Consider areas suggested for planting trees, hedges and wildflowers - Babergh Biodiversity offer**

Babergh is able to supply free trees and hedgerow plants or can help to signpost to organisations who are providing free trees and hedge plants. Babergh would also like to increase the areas of public land and verges where wildflowers grow or can be encouraged by reducing mowing. After some discussion it was agreed to put forward the following areas where wildflowers could be encouraged: Bildeston Road Corner near the bench, under the trees on Priory Hill at the top of the footpath from The Street, under the Oak tree at Williams Green and possibly at the top end of the playground subject to advice from RoSPA. The Nightingale Trust are exploring the opportunity for more trees or hedges on their boundary with the adjoining landowner. This may be put forward in due course.

### **129/21 Consider update on the Quiet Lanes proposal for Kersey**

Andrew Rogers reported that the Parish Council originally registered the route from Mill Lane, through Wickerstreet Green to Cox Hill in Boxford. This has now been assessed and only from Kersey Uplands near the junction to Polstead at The Forge to Cox Hill is suitable to be put forward. This would require 8 signs along the route, costing £930. There is funding for some signage. Initially it appeared the Parish Council would need to cover a shortfall of £330. However, as not all parishes are participating in the scheme there is further funding available which will cover most of this. The Parish Council is asked to make a contribution of £100. The idea suggested at the last Parish Council meeting of extending the route through Church Hill, The Street and along to the A1141 so it could join the proposed Aldham Quiet Lane does not meet the criteria. There is no enforcement for Quiet Lanes. It is in effect an advisory designation designed to remind drivers that they should expect to find other 'more vulnerable' road users in the road and give them time to move out of the way. Part of its ethos is that it should deter some drivers from using back roads and encourage them to use the local A/B road network which is more suited for higher speed through traffic. Quiet Lanes do not reduce the speed limits. A brief article was published in the September newsletter and one response was received from a resident. In order to register a Quiet Lane, there needs to be more community consultation including a public meeting to find out if there is community support for this initiative. This must all be completed by 30 September. It was agreed that this would not be possible within the timeframe so unless more time is available this initiative not go ahead.

*Leigh Jamieson and one member of the public left the meeting.*

### **130/21 Consider setting up social media communication to better engage with residents**

It had been suggested that the Parish Council should consider publishing the agenda for meetings on Facebook to better engage with residents as this form of communication may reach a younger audience. There is already a public Kersey Facebook group. After some discussion it was agreed not to set up a separate Parish Council social media account. Penny Calnan was already a member of the Kersey Facebook group and once Parish Council meeting agendas are published, she will post them on the public Kersey Facebook page. It will just be for notification with no two-way conversation. The way to communicate with the Parish Council will continue to be via letter, email, telephone or face to face.

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### **131/21 Consider the replacement of the red warning triangle stolen from the street sign on Church Hill**

The red warning triangle with reflectors was stolen from the top of the heritage children and junction sign on Church Hill about 3 years ago. A resident had asked whether the Parish Council would consider a replacement. This was considered by the Parish Council in 2019 when it was agreed to see if residents wished to make private donations for a replacement rather than to spend public money. This was never done due to the pandemic. A suitable replacement could cost around £300. The Chair has recently been offered contributions from Kersey Projects and the Lewis Mowles Trust. The Chair will speak to residents to see if they would make a contribution. It was agreed the Parish Council would make a contribution of up to £100, to be taken from reserves so that a replacement could be purchased. (Power Road Traffic Regulations Act 1984 s72) The Chair will explore the options and purchase once funding enough funding has been secured.

### **132/21 Arrange the Clerk's job appraisal and salary review**

The Chair will meet with the Clerk in October to complete her job appraisal. The Chair will contact all Councillors for feedback before meeting the Clerk.

### **133/21 Receive report following review of website accessibility**

The Clerk carried out a review of the website in August to ensure it still meets the accessibility requirements. Since the initial review in September 2020 a few improvements and updates have taken place to ensure as much of the content as possible is accessible. The Kersey newsletter is produced using software that ensure accessibility for all users. The new footpath leaflet is also compliant. As and when older pdf documents are updated these are also saved in the new accessible format. The accessibility statement on the website has been updated and republished.

### **134/21 Agree content for the newsletter article 'Pride in our Parish'**

It was agreed the Chair will write an article about parking and promote the planned Parish Assembly to discuss parking problems in the village.

### **135/21 Training**

SALC continues to offer online training as published on their website.

### **136/21 Reports from other meetings**

SALC AGM the notes will be circulated to Councillors when they are available.

### **137/21 Forthcoming meeting**

SALC Babergh Area Forum 9 September 7pm via Zoom, it is hoped Kevin Pratt will attend.

### **138/21 Any other business – Councillors' opportunity to bring matters to the Council's attention**

The Chair said he would be writing to thank the Kersey Projects team, on behalf of the Parish Council, for organising such an enjoyable Kersey picnic. It was a lovely community event, well organised, sociable and relaxed.

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It was suggested that the Parish Council should consider registering The Bell as an Asset of Community Value. Investigations will be made as to how this can be done and this matter will be included on the next meeting agenda.

The next scheduled Parish Council meeting will be on Monday 15 November 2021 at Kersey Village Hall at 7.30pm.

There being no further business the meeting closed at 9.30pm.

Appended to these minutes are 7 pages:

Suffolk County Council report from Robert Lindsay (2 pages)

Babergh District Council report from Leigh Jamieson

Kersey Parish Council receipts and payments to date (2 pages)

Kersey Parish Council finance sheet for 6 September 2021

Kersey Parish Council budget comparison 2021/22

Signed .....

Date .....

## **Kersey PC 6.9.21 Report from County Councillor Robert Lindsay**

### **Suffolk Climate Emergency Plan**

This document was released in June by the 'Suffolk Leaders Group' (County, District and Borough Council leaders) as a follow up to the Suffolk Climate Change Partnership report of 2019.

This sets out broad goals for change in behaviours and technology to achieve zero carbon by 2030 by means of measures of: 'transitioning to a fully decarbonised heat supply for homes; improving energy efficiency; behavioural change to use less energy; low carbon travel; reducing car use; more efficient freight transport; reductions in commercial and industrial carbon use; improvements in renewable energy production and a flexible grid' among others.

I, with the backing of my political group, will be proposing a motion at the next Council Meeting to require the Council to set specific benchmarks and targets each year up to 2030 to encourage the modal shift in behaviour required as without this we believe that the targets set out, laudable though they are, are unlikely to be achieved in practice.

### **Devolution for Suffolk without need for unitaries?**

In the past the Government have insisted that they want unitary authorities with a mayor, before they will hand over extra powers to local government. However, a 'levelling up' white paper is to be produced by Government and Robert Jenrick MP (Sec of State for Housing, Communities and Local Government) changes the strident tone. He has said that it is now not necessary to be a formal unitary authority to receive devolved powers but any authority will have to have a governance mechanism in place that shows district councils and the county council working together. Suffolk county council and the districts have together expressed an interest in talking further with Jenrick on this. There is already a Suffolk leaders group in place which includes the CCGs and the Police and Crime Commissioner.

### **Suffolk Biodiversity policy development panel**

I am on this panel and have attended the first 2 of 8 meetings at which some basic terms of reference were agreed - including reversing biodiversity losses by 2030. I will try to ensure that goals and a strict timeframe are set so that progress can be checked.

We discussed a different regime for verge management at the second meeting as well as moving towards a phase out of the use of glyphosate



in Suffolk towns (and potential county farm land and SCC property). Again I will try to push towards a timetable. Babergh are already trialling use of acetic acid and West Suffolk are trialling FoamStream which uses an organic foam to smother the weeds on pavements. Kier currently cut the verges for us but their contract runs out in 2023 so there is an opportunity here.

### **Potholes, verges and hedges**

Your Clerk asked me to chase up on potholes and verges. I have taken this up with Paul West, the new cabinet member for highways maintenance having personally photographed and sent in the pothole at the top of Cherry Hill. Many such were reported fairly early in the new year.

The community engineer has replied that many of the outstanding potholes in Kersey were ordered under lockdown when they had 6 months (longer than usual) to fill them.

*“some that were ordered in April have until October to be completed.”*

He goes on:

*“The Operations Team have brought in additional resources to deal with these outstanding potholes so hopefully they won't take the 6 months to be repaired.*

*“A Highway Assessment Officer has recently checked out the potholes, following a further Customer Report, to ensure that none of them have deteriorated enough to escalate them to a quicker repair time but they were all still within the correct category.*

*“All potholes should be repaired and if we are made aware of any that were missed then we will instruct Operations to re-attend site to complete the work.”*

I have written to Paul West about the fact that the no through roads in the village were not cut by SCC contractors and that local farmers have now had to do it, to try to ensure this does not happen again.

### **Wickerstreet Green**

Separately, I have been copied in to a correspondence from a resident over lack of verge cutting at Wickerstreet Green. It may be that the problem is overgrown hedges in which case the best first step is a polite letter from the parish council to the landowner before the SCC take more official action. I can notify SCC that this is going on.

# District Council Report

## Planning

A recent planning application for a Gas Fired power station in Sudbury was rejected narrowly by committee. The application came before committee with the officer recommending approval for this 'low carbon' transition generator. The report suggested that the officer had taken the agents report as gospel and quoted their report numerous times to support her recommendation. Both the officer and the agent continually referred to Gas as a low carbon option that was required to keep the lights on when renewables weren't available. Both the ward councillors, Clive Arthey and Margaret Maybury and the Parish Council were opposed to the application and Councillor Robert Lindsay attended as an objector. I put forward a proposal to reject the application, while Peter Beer proposed that we approve. Both proposals were tied 5-5 with the Committee chairman rejecting the application with his casting vote.

## Angel Court Hadleigh

The former Angel Court care home in Angel Street, Hadleigh has been converted into 21 new homes, all available as social housing, helping lower income house-hunters find a home of their own. The development, funded by Babergh District Council and Homes England, is a mix of one and two-bedroom flats – offering affordable rent (below market rate) and shared ownership options to residents – as well as adding a further nine homes to Babergh's council housing stock.

## Devolution

Public sector leaders in Suffolk have written to the Secretary of State responsible for local government to say they welcome early discussions with Ministers about a possible devolution deal for Suffolk. In a joint letter sent to Rt Hon Robert Jenrick MP, Babergh's Cllr John Ward and Mid Suffolk's Cllr Suzie Morley, joined leaders of all of Suffolk's six councils and Police and Crime Commissioner Tim Passmore, seeking early discussion over devolved decision-making powers and public funding for the county.

## Afghan refugees

On Wednesday 18 August, the Government announced its new resettlement scheme for Afghan refugees. Whilst the full details are yet to be confirmed, it is crystal clear that the Government needs local authorities everywhere to step up and support this national effort.

All councils in Suffolk are committed to this cause. In the coming days and weeks, the district, borough, and county councils will continue working with the Government to do what we can to aid vulnerable refugees.

## Local Energy Showcase will champion green businesses

The Local Energy Showcase, organised by Babergh and Mid Suffolk District Councils, will promote how different types of energy can be used by communities and businesses to help reduce their impact on the environment, lower costs and contribute to the fight against climate change.

The event, which takes place on the 21<sup>st</sup> and 22<sup>nd</sup> October at Wherstead Park, is open to all businesses with an interest in finding out more about local energy solutions and as well as community groups and parishes who would like to understand and explore the benefits of using local energy solutions.

## Babergh agrees funding to identify wildlife corridors

Babergh and Mid Suffolk District Councils have given the green light for £72k - £32,849 and £38,678 respectively - to go towards biodiversity mapping and a tree canopy survey across both districts. The work is based on outline costs agreed as part of the councils' Biodiversity Action Plan. The mapping will determine suitable locations for tree and hedge planting and identify wildlife habitats and local green spaces.

**KERSEY PARISH COUNCIL**  
**1 April 2021 - 31 March 2022**

Printed on 01/09/2021

**RECEIPTS**

<b>Date</b>	<b>Credit ref</b>	<b>Detail</b>	<b>Precept</b>	<b>Footpath</b>	<b>KCPC</b>	<b>Other Receipts</b>	<b>VAT</b>	<b>Total Receipts</b>	<b>Sub total</b>
1-Apr-21		Balance brought forward		£ 3,271.96	£ 4,776.94	£ 12,270.35		£ 20,319.25	
12-Apr-21	Direct C	Babergh 50% Precept	£ 4,766.50					£ 4,766.50	
12-Apr-21	Direct C	Babergh council tax support grant				£ 164.00		£ 164.00	£ 25,249.75
21-May-21	Direct C	Screen Suffolk - filming donation				£ 1,500.00		£ 1,500.00	£ 26,749.75
7-Jun-21	bank	Bank interest 8 Mar-6 Jun				£ 0.56		£ 0.56	£ 26,750.31
								£ -	
								£ -	
								£ -	
								£ -	
			£ 4,766.50	£ 3,271.96	£ 4,776.94	£ 13,934.91	£ -	£ 26,750.31	

**KERSEY PARISH COUNCIL**  
1 April 2021 - 31 March 2022

Printed on 01/09/2021

**PAYMENTS**

Date	Cheque No	Detail	General Admin	Clerk's Salary & Staff Costs	Training/ external meetings	Street Lighting	Footpath	KCPC	S137	Other Payments	VAT	Total Payments	Sub total
14-Apr-21	101269	c SALC - Annual subs	£ 188.56									£ 188.56	
14-Apr-21	101270	c Suffolk.cloud - website hosting	£ 110.00									£ 110.00	
14-Apr-21	101271	c Online playgrounds - KCPC proj						£ 330.80			£ 66.16	£ 396.96	£ 695.52
24-May-21	101272	c WJ Green - FP mower					£ 28.33				£ 5.67	£ 34.00	£ 729.52
9-Jun-21	101273	c M Banks - KCPC project						£ 321.00				£ 321.00	
9-Jun-21	101274	c Redlynch Leisure - KCPC proj						£ 5,952.00			£ 1,190.40	£ 7,142.40	£ 8,192.92
5-Jul-21	101275	MW Nice - KCPC						£ 121.21			£ 24.24	£ 145.45	
5-Jul-21	101276	c WJ Green - FP mower					£ 59.22				£ 11.84	£ 71.06	
5-Jul-21	101277	c S Partridge - Clerk's salary		£ 1,286.83								£ 1,286.83	
5-Jul-21	101278	c S Partridge - home working	£ 52.00									£ 52.00	
5-Jul-21	101279	c S Partridge - Clerk's exp	£ 47.38								£ 7.48	£ 54.86	£ 9,803.12
2-Aug-21	101280	WJ Green - FP mower					£ 28.33				£ 5.67	£ 34.00	
2-Aug-21	101281	M Banks - KCPC project						£ 210.00				£ 210.00	
2-Aug-21	101282	S Partridge - KCPC project						£ 23.33			£ 4.67	£ 28.00	
2-Aug-21	101283	Fenland Leisure - KCPC proj						£ 100.00			£ 20.00	£ 120.00	
												£ -	
												£ -	
												£ -	
			£ 397.94	£ 1,286.83	£ -	£ -	£ 115.88	£ 7,058.34	£ -	£ -	£ 1,336.13	£ 10,195.12	

Net total (No VAT) £ 8,858.99

# Kersey Parish Council

## Finance

### Details for Parish Council Meeting on 6 September 2021

#### Bank Balances at 30 July 2021

Business Premium Account	£15,283.48
Current Account	£2,123.71
	<u>£17,407.19</u>

#### Transfers between Business Premium and Current account since the last meeting

19-Jul-21	Transferred from BPA to current account	£2,000.00
03-Aug-21	Transferred from BPA to current account	£400.00

#### Income received since the last meeting

£0.00

#### Payments made since the last meeting

<u>Date</u>	<u>Chq no.</u>		
02-Aug-21	101280	WJ Green - Footpath wg - strimmer line	£34.00
02-Aug-21	101281	M Banks - KCPC playground improvement project	£210.00
02-Aug-21	101282	S Partridge - KCPC exp pigeon deterrent for swings	£28.00
02-Aug-21	101283	Fenland Leisure - inspection KCPC project	£120.00
			<u>£392.00</u>

#### Payments Due

<u>Chq no.</u>		
101284	WJ Green - Footpath expenses new belt	£52.49
101285	Business Services at CAS Ltd - PC insurance	£294.28
101286	Kersey Village Hall - Hire	£15.00
101287	S Partridge - Clerk's salary	£1,286.83
101288	S Partridge Clerk's home working exp	£52.00
101289	S Partridge Clerk's expenses	£7.92
Direct Debit	Information Commissioners Office - data protection	£35.00
		<u>£1,743.52</u>

Expenditure Agreed .....

Prepared by the Clerk for Kersey Parish Council

**KERSEY PARISH COUNCIL**  
**Budget to 31 Mar 2022 and Precept for year ending March 2023**

**2021/22 Precept and budget approved 18 Jan 21**  
**Minute ref 16/21**

VAT not included in budget figures						
Parish Council	Budget/ Precept 2021/2022	Actual to 3 Aug 21	Estimated balance to 31 March 2022	Estimated total to 31 March 2022	Budget/ Precept year ending March 2023	Notes:
Post/tel/stationery/copier cartridge	£130.00	£35.40	£94.60	£130.00		
Clerk's working from home exp	£208.00	£52.00	£156.00	£208.00		£4/week
Hall Hire:Parish Council 12 @ £5	£100.00	£1.98	£98.02	£100.00		May be Zoom if legislation allows Pro Annual £100
Annual Parish Assembly @ £10	£10.00	£10.00	£0.00	£10.00		
SALC subscription	£190.00	£188.56	£0.00	£188.56		3% increase for 21/22
External audit	£0.00		£0.00	£0.00		External audit fees for 17/18 to 21/22 £200 unless exempt (£200 in reserve)
Data protection	£40.00		£40.00	£40.00		ICO reg currently £5 discount for DD payment
Website hosting	£110.00	£110.00	£0.00	£110.00		Suffolk.cloud inc £10 fee for security certificate
<b>Sub total for Admin</b>	<b>£788.00</b>	<b>£397.94</b>	<b>£388.62</b>	<b>£786.56</b>	<b>£0.00</b>	
Clerk's salary & staff costs	£6,230.00	£1,286.83	£4,943.17	£6,230.00		Scale SCP20 £13.51/hr. Inc element for additional hours over contract
Training/external meetings	£250.00		£250.00	£250.00		SALC whole Council 2hrs £220, Cllr £110, others approx £50 mileage £100
Street lighting	£300.00		£300.00	£300.00		
Parish Council insurance	£300.00		£300.00	£300.00		Oct 20 new 3 year Long term agreement with CAS
Glebe insurance	£50.00		£50.00	£50.00		
Hedge cut - The Glebe	£80.00		£80.00	£80.00		
Playground safety inspection	£90.00		£90.00	£90.00		
St Mary's PCC	£460.00		£460.00	£460.00		split: £265 Churchyd £150 Nletter £45 Clock (last increased Nov 2020)
Defibrillator & Village Emergency Tel	£215.00		£215.00	£215.00		CHT memb'shp inc Defib managed solution £135, X2VETS £180 (20/21 reduced by £100 funded from Defib & VETS reserve)
Chairman's allowance	£0.00		£0.00	£0.00		
Election costs	£165.00		£165.00	£165.00		Routine 4 yearly elections, next due May 2023 (Full election costs £1,163)
Church Walk future maintenance	£130.00		£130.00	£130.00		
Footpath map printing reserve	£75.00		£75.00	£75.00		Build up reserve for reprint £75/year (approx 1,000 maps/yr)
Mowing The Glebe	£100.00		£100.00	£100.00		
Contingencies	£300.00		£300.00	£300.00		
<b>Precept</b>	<b>£9,533.00</b>	<b>£1,684.77</b>	<b>£7,846.79</b>	<b>£9,531.56</b>	<b>£0.00</b>	<b>Precept for 21/22 £9,533.00 Approved 18 Jan 21 Min ref 16/21</b>
<i>Other PC Income</i>						<b>21/22 Tax base 178.78 = £53.32 for band D property 11.36% increase (an increase of 45p/month)</b>
BDC council tax support grant	£164.00					
Screen Suffolk Filming donation	£1,500.00					
<b>PC Income</b>	<b>£11,197.00</b>					
Agreed spending from PC reserves:	£100.00	£0.00	£0.00	£0.00	£100.00	Defibrillator costs funded from Defib and VETS reserve
	<b>£11,297.00</b>	<b>£1,684.77</b>	<b>£7,846.79</b>	<b>£9,531.56</b>	<b>£100.00</b>	<b>Total Budget</b>
<b>Footpath</b>	£447.50	£115.88				<b>Footpath Income 21/22 - Estimated £729.18 Actual £</b>
<b>KCPC</b>	£9,067.00	£7,058.34				<b>KCPC Income 21/22 - Estimated £1000.00 Actual £</b>
<b>Millennium Book Fund</b>						<b>Millennium Book Fund Income 21/22 - Est £0 Actual £</b>
Total actual net spend		£8,858.99				
<b>Reserves (Cash at Bank)</b>	<b>At 1.4.21</b>	<b>Spent</b>	<b>Added from budget</b>	<b>Estimated At 31.3.22</b>		Precept for 2020/21 £8,716.00 Approved on 16 Dec 2019 Min ref 206/19
Footpath Working Group	£3,271.96					20/21 Tax base 182.02 = £47.88 for a band D property, 6.8% increase.
KCPC Working Group (Ring fenced)	£4,776.94					
Audit reserve	£200.00			£200.00		Precept for 2019/20 £7,990 Approved 28 Jan 2019 Min ref 24/19
Training reserve	£449.19					19/20 Tax base 178.23 = £44.83 for a band D property.
Defib and VETS reserve	£836.06					Precept for 2018/19 £7953 (Budget approved 22 Jan 18 min ref 17/18)
Election expenses reserve	£319.71					Tax base 180.98 = £43.94 for a band D property
Church Walk maintenance reserve	£1,950.00					
Footpath map printing reserve	£358.50					Precept for 2017/18 £7340 (approved 16 Jan 17 min ref 15/17)
Fixed asset reserve	£2,957.53					Tax base 183.47 = £40 for a band D property
General Parish Council reserve	£5,199.36					
	<b>£20,319.25</b>					Precept for 2016/17 £6,786 plus CTax Support Grant £43.08
Millennium Book Fund account	£2,871.84					Tax Base 181.25 = £37.44 for a band D property

General PC reserves - policy is to hold between 6-12 months gross expenditure (£4,920 - £9,840 (5 yr average)) General PC reserves vary from year to year partly due to VAT being paid one year and reclaimed the following year.