

MINUTES OF KERSEY PARISH COUNCIL ORDINARY MEETING HELD ON MONDAY 11 JULY 2016 IN KERSEY VILLAGE HALL AT 7.30 PM

PRESENT

John Hume – Chair, John Maltby, Giles Hollingworth, Veronica Partridge, Yvonne Martin, Iqbal Alam, Ian Fidell, 7 members of the public and the Clerk – Sarah Partridge. Jenny Antill and Alan Ferguson attended for part of the meeting.

92/16 APOLOGIES - None

93/16 ACCEPT MEMBERS' DECLARATIONS OF INTEREST - None

94/16 CONSIDER ANY DISPENSATION REQUESTS FOR PECUNIARY INTERESTS RECEIVED FROM COUNCILLORS – None received

95/16 REPORTS -*The meeting was adjourned to receive reports.*

a) **Suffolk County Councillor – Jenny Antill** gave her report and answered questions from the floor. Most questions were about the devolution bid. Other questions were around fibre optic broadband provision which is apparently available to some parts of Kersey; residents need to contact their provider to find out more. Jenny kindly offered £1,000 towards the Kersey defibrillator project, for which she was thanked. Her report is appended to these minutes.

Jenny then gave her apologies and left the meeting.

b) **Babergh District Councillor – Alan Ferguson** gave his report and answered questions from the floor, again these mainly covered the devolution bid. His report is appended to these minutes.

Alan then gave his apologies and left the meeting.

The meeting was reconvened.

96/16 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 21 June 2016 were signed and dated as being correct.

97/16 CLERK'S REPORT

The Clerk wrote to the police and school to highlight the concerns about poor parking by parents in the village and asking for their support to encourage drivers to be considerate for the safety of all road users. The police responded to say they will add it to their list but it was very low priority. The Clerk had been in contact with Highways about various potholes in the parish. Another complaint had been received about the pothole/flooding problem near Cosford Bridge, it is a particular concern since it is a popular cycling route. The Clerk has chased up highways about this problem and is awaiting a response.

98/16 CORRESPONDENCE

All correspondence for the Parish Council had been circulated to Councillors. Items of note were:

a) The Parish Council received an invitation, along with all Parish Councils in Babergh to join the Babergh Alliance of Parish and Town Councils. This invitation was from East Bergholt Parish Council which has had some issues working with Babergh. The Parish Council had also received correspondence from Babergh in relation to this new Alliance stating that Babergh already works with Parish Councils and is keen to liaise further if wished. There was also correspondence from another Parish Council stating that they are always very happy to share knowledge, experience and expertise with other councils but can see no benefit in another layer of meetings nor the need for such an organisation. Councillors discussed the aims of the Alliance and the invitation, it was agreed not to join the Alliance.

b) Babergh are undertaking a survey 'Open For Business' to survey our local businesses to gather data and intelligence to help tailor their service to be more business focused and inform the wider discussion around homes and growth. Anyone wishing to respond should go to the Babergh website where the survey can be completed on line. The closing date for responses is 31 July 2016.

- c) Babergh has carried out further consultation following on from comments made by the Planning Inspectorate during the examinations of the CIL Charging Schedules and Regulation 123 Lists for both Babergh and Mid Suffolk. The Regulation 123 Lists have been reviewed and updated to ensure that they provide more clarity to all stakeholders in relation to the collection and spending of CIL Regulation 123 funds. To support this, a Developer Contributions Guidance Note has been written to provide further clarity about the relationship between s106 and CIL, as mechanisms for securing developer contributions towards infrastructure.
- d) SCC Rights of Way and Access Development Team are currently preparing a second Rights of Way Improvement Plan. This is a statutory document that sets out how the team will manage and improve Rights of Way within Suffolk from 2016 to 2026. They are consulting with Parish Councils, businesses and residents. The Footpath Working Group responded to this consultation. Any residents can also respond to the consultation, see the SCC website for further information.
- e) Babergh and Mid Suffolk Joint Strategic Plan 2016-2020 has been approved. This Joint Strategic Plan sets out how BDC & MSDC aim to deliver enduring and positive changes for our many and diverse communities and businesses over the next five years. It seeks to position the two sovereign Councils ahead of the major financial, demographic and social challenges that our communities face. This will also place the two Councils in the best position to take advantage of the opportunities presented by the Devolution Deal for East Anglia and for the changes in the way public services are delivered in the future.
- f) The Environment Agency has reviewed priorities and will no longer continue to operate and maintain, or assist to operate mill gates including Kersey Mill. The Owners of Kersey Mill say that the Environment Agency have not had anything to do with gate operation at Kersey Mill for at least four years. The EA have inspected on numerous occasions and are very satisfied with how the site is managed. Whenever high waters are expected Kersey Mill open their gates well in advance, the issue they face is with the gates at Toppesfield in Hadleigh that are supposed to be operated by the EA. Kersey Mill regularly have to ask the EA to open a gate or two in Hadleigh, it has a huge impact on the levels at Kersey Mill. Kersey Mill have a very good relationship with the EA, this latest move will make no difference to Kersey Mill. Councillors discussed this proposal and agreed to respond to the EA asking them to take full responsibility for maintaining, opening and closing the gates at Toppesfield as necessary to avoid flooding problems.
- g) There is an open public consultation on the devolution proposal for Suffolk and Norfolk. The closing date for responses is Tuesday 23 August 2016. Residents are all encouraged to respond. Full information is available on line. Councils in Norfolk and Suffolk have undertaken a Governance Review to look in depth at the pros and cons of joining together. There are published proposals for how a new combined authority could work, called a Scheme of Governance. Local people, businesses and organisations are now being asked what they think of the Scheme of Governance. The consultation responses are sent to the Secretary of State who looks at these, alongside the Governance Review and the draft Scheme of Governance. They will then decide whether a Mayoral Combined Authority for Norfolk and Suffolk should be set up. It was agreed the Parish Council would not make a response but everyone was encouraged to respond to the consultation individually.
- There were no other items of note which are not already on the agenda to discuss later in the meeting.

99/16 FINANCE

- a) New NJC salary pay scales have been published for pay from 1 April 2016 and April 2017. As stated in the Clerk's contract the Clerk is paid according to these scales, the Clerk is currently on SCP27. It was agreed to pay the Clerk according to the new rates published and to back date this to 1 April 2016. It was confirmed there is enough in the budget to cover this small increase.
- b) A copy of the accounts to date and a financial statement, showing bank balances, income and expenditure for approval were tabled by the Clerk; these are appended to the minutes. Payments were all approved.
- c) Councillors looked at the budget comparison to see actual spending against the budget, appended.
- d) Giles Hollingworth confirmed that he had checked the latest monthly bank reconciliations and bank statements. These were all in order and he had signed to confirm they had been checked.

e) Natalie Blyth the Internal Auditor had sent her report for internal audit work for the year ending March 2016. Her report confirmed that the accounts and transactions were checked and found to be in order. She completed her section of the external audit papers ready for perusal by the public and despatch to the external auditors. Councillors saw a copy of her completed internal audit plan showing which items had been checked. This showed no additional action was needed by the Parish Council. The Clerk confirmed that electors' rights have been advertised and the external audit papers had been posted to the external auditors.

100/16 PLANNING APPLICATIONS

B/16/00485 Shepherds Cottage, The Tye – Erection of a conservatory (following removal of existing conservatory) and alterations to existing rear roof. Babergh has granted permission for this development.

B/16/00507 Land to North East of 2 Vale Corner, Vale Lane – Erection of 1 two storey dwelling, new access driveway and associated landscaping for the improved use of the small holding. – Babergh has granted permission for this development.

B/15/01196 Land to the rear of 1-6 The Street for the erection of 6 two storey dwellings. There has been no progress with this application.

The Chair asked if there had been any progress on the applications for B/16/00633 & B/16/00634 Wickerstreet House or B/16/00545 Bridges Farm, The Tye. The Clerk confirmed that the Babergh website showed no decisions had been made.

No new planning applications to consider had been received.

101/16 KCPC WORKING GROUP

a) The Working Group met in June. The main topic of discussion was the bark which needs replacing under the swings and climbing frame. A couple of quotes from outside contractors had been received but these were rather high so the group decided to investigate carrying out the work themselves. A quarterly inspection had been completed. Other than the bark area which KCPC have plans to improve no other problems were found.

b) Ian Fidell gave the Parish Council a summary of the proposal to replace the bark under the swings and climbing frame. He had worked out the costs using mainly volunteer labour to dig out existing bark mulch and to replace this with rubber chippings, which it was hoped would require less maintenance as they would not decompose. The best deal he could get would cost around £2,500 to complete the whole project. The cost for replacement bark alone is £2095 so it was thought the rubber chips would represent better value. It was agreed to increase the amount in the KCPC budget for this work to £3,000 and to leave the detail of the project to the KCPC working group. Ian was thanked for his work on this project.

102/16 FOOTPATH WORKING GROUP

a) John Maltby reported that the working group had met in June, with two new volunteers joining the group, Viv Marsh and Ray Attridge. John's full report is appended to these minutes.

The Clerk confirmed that SCC has been invoiced for first cut of category one paths.

b) Councillors discussed the cutting of the category two footpaths at Wickerstreet Green. Due to a lack of volunteers the paths in this area are rather overgrown and some beyond the capabilities of our mowers. Jeremy Pembroke has kindly offered to mow this path. A couple of residents in Wickerstreet Green have very recently been in contact with a Councillor and the Clerk about helping to mow these paths. The Clerk will follow up these offers. More volunteers would be welcomed by the footpath group. The Chair asked if the growth of nettles/brambles at the sides of the footpath from the end of Kedges Lane to the bridge over the river could be cut back as it was becoming impassable.

103/16 TO APPROVE THE TRANSPARENCY FUND APPLICATION FOR THE 2016/2017 YEAR

Councillors had all seen a copy of the application. In summary the proposal was to apply for a total of £344.33. This is to cover £52 for internet connection, £83.34 for software for the laptop; this was not included this last year because it was not eligible. The rules have now been updated and this expense

can now be included even if it was purchased last year. £208.99 for the Clerk's hours to keep the website up to date and the Council compliant with the Transparency Code; 1.4 hours/month@ £12.44/hour. The Transparency Fund grant application for 2016/17 was approved. This grant will help with the financial burden of complying with the Transparency Code for this financial year. It was noted that it was necessary to complete form stating that the website went live on 1 April 2016 otherwise the 'auto total' figures were incorrect. The Parish Council has been compliant with the Transparency Code since 1 April 2015 with all relevant documents published on the website.

104/16 TO DISCUSS THE PROJECT TO INSTALL DEFIBRILLATORS IN KERSEY

Iqbal Alam updated the Parish Council on the progress with this project. An initial quote had been received from the Community Heartbeat Trust (CHT) but this included a telephone which may not be necessary. Some decisions need to be made about:

- The location of the defibrillator?
- Where funding will come from?
- Whether to have a lock or unlocked cabinet?
- What additional extras such as a telephone are required?
- Whether to have a managed solution which would help with insurance, maintenance and other issues?
- What commitments are there for the Parish Council?
- What are the community commitments?

Councillors discussed where the defibrillator should be located. The landladies at The Bell would be very happy for it to be located at the pub in the centre of the village. Councillors decided this would be a good location as it was central, easy to find and usually there were people around to help. Regarding funding it was considered that to get Lottery funding would be rather slow, therefore, it was hoped to find other sources of funding. The Parish Council was very grateful to Councillor Jenny Antill for her kind offer to contribute £1,000 to the project. It was also thought that the money which had originally been set aside for the Jubilee Steps project, £771.56 could be used to help finance this project. The majority of the money had come from a fundraising dance organised by a local resident who had said she would support the purchase of a defibrillator. Councillors also considered talking to various village trusts to see whether they would like to contribute to this project.

The Clerk reminded Councillors that to spend money the Council has to use a power which is set out in legislation. Unfortunately there is no specific power the Parish Council can use to purchase a defibrillator, which is rather frustrating since there is an obvious benefit to residents. The Parish Council will, therefore, have to use the Local Government Act 1972 s137 power. This power has a cap of £7.42 per elector this year. At 1 April 2016 there were 284 electors making £2107.28 the total amount the Parish Council can spend on a defibrillator in this financial year. The Clerk knew of no other plans to spend money using this power, in fact since being Clerk the Council had not used s137. The original proposal was for two defibrillators but due to this restriction on spending the Parish Council would only be able to purchase one defibrillator for now.

The approximate costs to install a defibrillator are:

£1,700 to £2,000 for the unit and cabinet.

£200 for installation by a qualified electrician

£126 per year for a managed solution membership including replacement parts and insurance

£5 - £30 per year for electricity used (this depends on location and climate conditions)

The meeting was adjourned to ask members of the public present if they had any comments. The main concern was the location of the defibrillator. It was confirmed that, subject to agreement with the landladies it would be located at The Bell. *The meeting was reconvened.*

Councillors agreed the Parish Council should progress with this project to purchase one community public access defibrillator for Kersey. It was agreed that to get answers to the many questions and to get a quote, Martin Render from CHT would be invited to meet Parish Councillors and the landladies

at The Bell to discuss the project in more detail. Iqbal would arrange this meeting. Iqbal was thanked for his work on this project.

Two members of the public left the meeting.

105/16 REVIEW PARISH COUNCIL ASSETS, INCLUDING A REPORT ON PHYSICAL INSPECTION OF ASSETS AND INSURANCE COVER, AND A REVIEW OF THE FIDELITY GUARANTEE

Councillors all had a copy of the fixed asset register. All the fixed assets had been checked, some timber items are showing signs of age but all are in reasonable condition. The street lights are checked by SCC as part of their maintenance contract. The metal rubbish bin at the playground had rusted beyond use or repair and has been replaced. Councillors considered the insurance values for all the assets and agreed they were appropriate. They discussed the zero value for some lower value items but it was agreed that due to the £100 excess and the risk of these items needing to be replaced under the insurance it was appropriate that they should have a zero value.

It was confirmed that the insurance fidelity guarantee is appropriate at £25,000. Total funds held at 30 June 2016 £21,900.

106/16 TO DISCUSS ARRANGEMENTS FOR THE DROP IN EVENT ON 24 SEPTEMBER TO PUBLICISE ALL VILLAGE ORGANISATIONS IN KERSEY

Yvonne Martin and Veronica Partridge had met to plan this event and it has been advertised in the newsletter. It will be from 10am -12.30 in the village hall. All village organisations will be invited to have a table to promote what they do. There will be refreshments of tea, coffee and cake available. It was agreed to invite Jenny Antill and Alan Ferguson to this event. Any ideas for a catchy name for this event were welcomed. The event will be widely publicised via the newsletter, posters and flyers so residents can find out what a wealth of activities and organisations there are in Kersey.

107/16 TRAINING

Information about training courses is regularly circulated to all Councillors. The Clerk attended a Standing Orders workshop in May and Clerk's networking session in June.

John Hume and Veronica Partridge attended the Suffolk Preservation Society Heritage training event on 14 June; notes from this session have been circulated to all Councillors.

108/16 REPORTS FROM MEETINGS

Police and Parish Forum 25 May – Giles Hollingworth had attended this meeting but there was nothing of particular relevance for Kersey.

SALC/Babergh Area meeting 6 June – no one was able to attend. John Maltby has decided to step down from this role after many years of service. He was thanked for his regular attendance and reporting. Iqbal Alam agreed to become the SALC rep and will attend meetings.

109/16 FORTHCOMING MEETINGS

27 July Police and Parish Forum at Chelmondiston – Giles will attend

12 July 2016, 7.30pm Kersey Village Hall - Parish Council meeting to hear a presentation about Neighbourhood Plans. Everyone was encouraged to attend.

110/16 ANY OTHER BUSINESS - None

The meeting was adjourned for 'Parish Time'

There is a water leak in Vale Lane – The Clerk advised that this was not a Parish Council matter and should be reported directly to Anglian Water.

The pot hole in Vale Lane has still not been repaired. There is a pothole near the entrance to Stay Barn on The Street. It was commented that not all the verges had been cut by SCC and that some had not been done very well so look like they need cutting again already! The Clerk will contact highways about all these issues.

The meeting was reconvened.

There being no further business, the meeting closed at 9.20 pm.

Appended to these minutes are 8 sheets:

- SCC report from Jenny Antill (2 sheets)
- Babergh report from Alan Ferguson
- Kersey Parish Council receipts and payments to date (2 sheets)
- Kersey Parish Council finance sheet for 11 July 2016
- Kersey Parish Council budget comparison
- Footpath Working Group report

Report to Kersey Parish Council. Monday 11th July

There is not a great deal of news from the County Council due to preoccupation about the EU referendum, a by election in Suffolk Coastal, and, more importantly, the Devolution debate that took place on Thursday 30th June.

Devolution

The council was asked to endorse the agreement that had been reached with government to take forward a deal with Norfolk, and also to agree to move on to a public consultation.

The money attached to the deal is trivial in the overall scheme of things, almost certainly would need to be spent in the area in any event, and was little more than a small bribe.

The deal envisages the creation of a fourth tier of local government, a combined authority, comprising the leaders of both county councils and all district councils, plus a representative from the LEP. It would be presided over by an elected Mayor. During the debate I made the point that decision making is no nearer our parish councils than it was before.

When I spoke in the debate I made the point that I did not really wish to endorse anything until the public had been consulted. I also expressed the view that the arrangements as presented were neither democratic, nor did they amount to anything like devolution to my mind.

I did not vote for the motion for the reasons stated above.

Provided Government does not put a stop to the process, which is possible since 4 Norfolk councils voted not to proceed, and the implications of the Brexit vote could well alter matter, a public consultation on the deal will now go ahead.

The Labour Group moved an amendment to ensure that the public was asked a question in the consultation about their appetite for an elected mayor. We agreed to this.

The consultation exercise theoretically commenced on 4th July. It will run until 19th August, and takes the form of an on line consultation which is open to all residents, plus targeted back up calls to ensure that the responders are not entirely self-selecting.

All the papers are on the SCC website.

Consultation on the Ipswich Wet Dock Crossing.

In the last Budget statement funding of £77.5 million was allocated by the Department of Transport to support the delivery of a major crossing scheme across the River Orwell in Ipswich.

An assessment has identified three new crossings over the River Orwell in order to relieve traffic congestion in the town, and also to stimulate regeneration in the area. Two bridges, and a pedestrian and cycle route are envisaged.

On Friday 1st July a six week consultation on the plans commenced and anyone who visits Ipswich, works there, or has a view is being asked to give their views.

Suffolk County Council website

Following the launch of the new website, it has been awarded four stars by the Better Connected report, an annual survey of local authority websites, run by IT professionals. This is an improvement on the one star that the old site achieved.

Children's services continue to attract praise.

The latest Ofsted Annual social care report (published today) has praised Suffolk County Council's children's services.

The report, which is Ofsted's third dedicated annual report on the state of children's social care in England examines the standard of social care given to some of the most vulnerable children in our society.

The report concluded that Suffolk County Council had ensured that services for children had a high profile within the council.

A case study from Suffolk was included in the report. We were one of only three local authorities in the country to be singled out in this way.

Kersey

All has been quiet from Kersey. I confirm that I am able to contribute some funding (subject to officer assent) to the purchase of a defibrillator for the community.

Jenny Antill
July 2016

REPORT TO KERSEY PARISH COUNCIL MEETING – MONDAY 11^h JULY 2016

ALAN FERGUSON (DISTRICT COUNCILLOR FOR SOUTH COSFORD)

Introduction

Another short report today.

Only three updates

1. Devolution:

If you have watched recent BBC Anglia TV broadcasts you may have seen the latest situation with Devolution. For clarity, Babergh DC voted in favour on Tuesday 28th June 16 by a large majority. All Suffolk Councils have voted in favour. However, the situation in Norfolk is rather different where 4 Councils have voted against for 2 reasons – not enough devolution of funding and not prepared to accept a “Mayor”. Irrespective, it will proceed to the next stage. Some points:

1. This is not another layer of government. The Council leaders are the “Cabinet”
2. Civil servants will be relocated from London to E Anglia to support the Mayor etc
3. £750M over 30 years (£24M per annum) to support “growth”
4. £100M over 5 years for infrastructure projects
5. £225M for annual transport budget
6. Consultation process July – Aug 2016
7. Submission to Secretary of State 9th September
8. Devolution signed off (if it’s agreed) in May 2017
9. Impact of “Out” vote ??

2. Appointment of New Chief Executive

The current joint Chief Executive (Charlie Adan) leaves for her new appointment in July 16. Six Council members (3 from Babergh & 3 from Mid Suffolk) will comprise the selection board for the new Chief Exec. Points:

1. July 16 - Recruitment Agency selects long list and reduces to short list
2. August 16 – Short list candidates interviewed and selection process
3. September 16 – Recommendation to Councils
4. Early 2017 – Appointment assumed 3 months notice by selected candidate.

3. Future of Babergh DC Corks Lane

Now high on the Agenda and decision expected in the next couple of months.

Personal View: I believe that the vote to Leave EU will have some impact on our role, our funding and our activities tbc

Alan Ferguson

KERSEY PARISH COUNCIL
1 April 2016 - 31 March 2017

Printed on 08/07/2016

RECEIPTS

Date	Credit ref	Detail	Precept	KCPC	Footpath	Other Receipts	VAT	Total Receipts	Sub total
1-Apr-16		Balance brought forward		£ 4,479.47	£ 1,654.87	£ 9,692.30		£ 15,826.64	
25-Apr-16	Direct C	Babergh 50% Precept	£ 3,393.00					£ 3,393.00	
25-Apr-16	Direct C	Babergh Council Tax Grant				£ 43.08		£ 43.08	£ 19,262.72
6-Jun-16	bank	Bank interest 7 Mar-5 Jun				£ 2.07		£ 2.07	£ 19,264.79
			£ 3,393.00	£ 4,479.47	£ 1,654.87	£ 9,737.45	£ -	£ 19,264.79	

KERSEY PARISH COUNCIL
1 April 2016- 31 March 2017

Printed on 08/07/2016

PAYMENTS

Date	Cheque No	Detail	General Admin	Clerks Salary	Training/ external meetings	Street Lighting	KCPC	Footpath	S137	Other Payments	VAT	Total Payments	Sub total
9-May-16	101089	c SALC - Annual Subscription	£ 168.21									£ 168.21	
9-May-16	101090	c Suffolk Preseration Soc - Training			£ 40.00							£ 40.00	£ 208.21
21-Jun-16	101091	WJ Green - Footpath						£ 11.73			£ 2.35	£ 14.08	
21-Jun-16	101092	SALC - Training Clerk			£ 25.00						£ 5.00	£ 30.00	£ 252.29
			£ 168.21	£ -	£ 65.00	£ -	£ -	£ 11.73	£ -	£ -	£ 7.35	£ 252.29	

**KERSEY PARISH COUNCIL
FINANCE**

Details for Parish Council Meeting, 11 July 2016

Bank Balances At 30 June 2016

Business Premium Account	£18,444.40
Current Account	£612.18
	<u>£19,056.58</u>

Transfers between Business Premium and Current account since the last meeting

None

Income received since the last meeting

Bank interest	£2.07
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Payments made since the last meeting

<u>Chq no.</u>		
101091	WJ Green - Footpath mower parts	£14.08
101092	SALC - training - S Partridge Standing Orders workshop	£30.00
		<u>£44.08</u>

Payments Due

<u>Chq no.</u>		
101093	P Gibbons - KCPC new litter bin	£18.88
101094	Kersey Playing Field Assoc - 50% share Glebe insurance	£39.01
101095	S Partridge - Clerk's Salary	£970.32
101096	S Partridge - Home working expenses	£52.00
101097	S Partridge - Expenses	£28.34
		<u>£1,108.55</u>

Expenditure Agreed

Prepared by the Clerk for Kersey Parish Council

KERSEY PARISH COUNCIL
Budget to 31 Mar 2017 and Precept for 2017/2018

Printed on 06/07/2016

	2016/17	2016/17	2016/17	2016/17	2017/18	
VAT not included in budget figures	Budget/ Precept 2016/2017	Actual to 30 June 2016	Estimated balance to 31 March 2017	Estimated total to 31 March 2017	Budget/ Precept 2017/2018	Notes:
Post/Tel/Stationery/copier cartridge	£135.00		£135.00	£135.00		16/17 copier cartridge to be included here
Clerk's computer/working from home	£208.00		£208.00	£208.00		£4/week agreed Oct 15 at appraisal & review
Hall Hire:Parish Council 10 @ £5	£50.00		£50.00	£50.00		
Annual Parish Assembly @ £10	£10.00		£10.00	£10.00		
SALC subscription	£166.00	£168.21	£0.00	£168.21		16/17 estimate (actual notified 1 Feb 16 as £168.54)
Community Action Suffolk subs	£30.00		£0.00	£0.00		2016/17 membership now free
Audit	£100.00		£100.00	£100.00		14/15 to 16/17 no fee if income/exp below £10,000
ICO Data Protection registration	£35.00		£35.00	£35.00		
Sub total for Admin	£734.00	£168.21	£538.00	£706.21	£0.00	
Clerks Salary	£3,920.00		£3,920.00	£3,920.00		15/16 SCP27 £12.317/hour 16/17 est 2% inc
Training/External Meetings	£250.00	£65.00	£185.00	£250.00		LCPAS whole cl £120 Clerk netwk x2 £20+mileage
Street Lighting	£210.00		£210.00	£210.00		
CAS Suffolk Insurance	£480.00		£480.00	£480.00		3 year long term undertaking from Oct 2014
Glebe Insurance	£50.00		£50.00	£50.00		
Hedge Cut - The Glebe	£83.00		£83.00	£83.00		
Playground Safety Inspection	£85.00		£85.00	£85.00		
Dog Litter Bin emptying charge	£44.00		£44.00	£44.00		
St Mary's Church	£400.00		£400.00	£400.00		16/17 split £245 Churchyd £110 Nletter £45 Clock (last increased Nov 2014)
Chairman's Allowance	£0.00		£0.00	£0.00		
Election costs	£25.00		£25.00	£25.00		Routine elections every 4 years, next election in May 2019
Church Walk future maintenance	£130.00		£130.00	£130.00		
Footpath Map printing reserve	£75.00		£75.00	£75.00		Build up reserve for reprint £75/year (approx 1,000 maps/yr)
Contingencies:	£300.00		£300.00	£300.00		
Tax base fluctuation allowance	£0.00		£0.00	£0.00		Introduced to protect the PC from having to increase council tax due to tax base changes.
	£6,786.00	£233.21	£6,525.00	£6,758.21	£0.00	In recent years changes to the way tax bases are calculated has impacted council tax with the potential of precept capping it was felt best to keep council tax at the same level
<i>Transparency Fund Grant</i>	<i>£0.00</i>					
Agreed spending from reserves:						
	£6,786.00	£233.21	£6,525.00	£6,758.21	£0.00	Precept for 2016/17 £6,786 plus Council Tax Support Grant from Babergh £43.08
						Tax Base 181.25 = £37.44 for a band D property
						Budget approved 25 Jan 16 minute ref 18/16
Reserves (Cash at Bank)	As at 1.4.16			Estimated at 31.3.17		Precept for 2015/16 £6,700 plus a Council Tax Support Grant from Babergh £86.17
Footpath Working Group	£1,654.87					Tax Base 180.31 = £37.16 for a band D property
KCPC Working Group (Ring fenced)	£4,479.47					
Jubilee Steps	£771.56					Precept for 2014/15 £6604 plus a Council Tax support grant from Babergh £129.25
Election provision	£787.50			£812.50		Tax Base 177.72 = £37.16 for a Band D property
Church Walk Maintenance Fund	£1,300.00			£1,430.00		
Admin photocopier reserve	£35.00			£0.00		Precept for 2013/14 £6375.00 plus CTax support grant £471
Training reserve	£217.97					Tax Base 171.55 = £37.16 for a Band D property
Footpath Map printing reserve	£38.50			£113.50		
Fixed Asset Reserve	£564.63					
Council Tax Support grant money	£686.42			£729.50		
General Parish Council Reserve	£5,290.72					
	£15,826.64					Estimated PC Income 2016/17
General PC reserves - advice is to hold between 3-12 months gross expenditure (£2,750 - £11,000)						Precept £6786.00 50% rec'd Babergh Tax grant £43.08 rec'd VAT repayment £240.70 Bank Interest £5
						Total £7074.78

Kersey Footpath Working Group.

The footpath group met on 16th June, 2016, at The Bell, to discuss cutting progress and any problems. Two new members attended, Ray Attridge and Viv Marsh. After some discussion, cutting duties were re-arranged to accommodate the new members, and it was confirmed all paths had been cut where needed, except the path north from Wickerstreet Green to Gosling Green, apparently well-used but now overgrown, beyond the capabilities of our normal mowers. Subsequently I was in touch with Jeremy Pembroke, who has a side-on mower and has cut this path with it for some years, and he promised to cut it again in the next few days.

There are no other known path problems.

J K Marley.

Chair - Footpath Group.